



Australian Government

BSBLEG417 Apply the principles of evidence law

Release: 1

BSBLEG417 Apply the principles of evidence law

Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

Application

This unit describes the skills and knowledge required to analyse and evaluate key issues associated with evidence law in a legal environment.

It applies to individuals who use well-developed skills and a broad knowledge base to provide administrative support in a legal service setting.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Administration – Legal Services Administration

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Define nature and meaning of evidence law	1.1 Access sources of legal information on nature and meaning of evidence law 1.2 Distinguish between case law and legislation related to evidence 1.3 Assess significance of evidence law in various contexts in a legal environment
2. Identify principles of evidence law	2.1 Define and document legal principles governing evidence 2.2 Determine key concepts underpinning evidence law
3. Enhance professional practice through application of relevant	3.1 Apply principles of evidence to relevant legal matters arising in the workplace

ELEMENT	PERFORMANCE CRITERIA
principles of evidence law	3.2 Analyse and evaluate key issues 3.3 Review analysis with designated person
4. Identify relevant and admissible evidence	4.1 Distinguish relevant and admissible evidence in context of a legal matter 4.2 Identify consequence of evidence not being relevant and/or admissible

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Reading	1.1, 1.2, 2.1, 3.1, 3.2, 4.1, 4.2	Identifies, reviews and interprets complex legal text from a range of sources and determines how content may be applied in the application of evidence law
Writing	2.1, 3.2	Prepares documentation that incorporates an evaluation of information using specialised and cohesive language in a format and style appropriate to a specific audience
Oral Communication	3.3	- Uses questioning and listening techniques to elicit information - Presents results findings clearly and concisely using appropriate language, terminology and tone
Navigate the world of work	1.2, 1.3, 2.1, 2.2, 3.1, 4.1	Appreciates implications of legal responsibilities related to own work and recognises specific legal principles applicable in evidence law
Get the work done	1.1, 2.1, 3.1, 3.2, 4.1, 4.2	- Plans and organises data collection tasks - Uses systematic analytical process to access, investigate and compare information about legal matters

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
BSBLEG417 Apply the principles of evidence law	BSBLEG417A Apply the principles of evidence law	Updated to meet Standards for Training Packages	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>

Assessment Requirements for BSBLEG417 Apply the principles of evidence law

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Performance Evidence

Evidence of the ability to:

- apply principles of evidence law
- demonstrate application of admissible law in a range of contexts.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- define commonly used legal terminology, institutions and main features of Australian legal system
- outline methods used to identify appropriate information about sources of Australian law
- explain nature and meaning of evidence law, including:
 - standard and burden of proof
 - relevance of evidence
 - hearsay evidence
 - competence and compellability of witnesses
 - opinion evidence
 - evidence of character.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the legal services administration field of work and include access to:

- office equipment and resources
- legislation and regulations about evidence law

- sources of information on evidence law.

Assessors must satisfy NVR/AQTF assessor requirements.

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