



Australian Government

Assessment Requirements for BSBINS509 Promote literature and reading

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- on at least two occasions interview and provide advice to customers to meet their literature and reading needs.

In the course of the above, the candidate must:

- develop, implement and evaluate strategies to promote literature and reading
- meet customer literature requests
- promote use of an organisation's collections and resources
- share information collected on literature, trends and formats with colleagues
- monitor and evaluate effectiveness of strategies to promote literature and reading.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- concepts of literacy and literature and the role organisations play in promoting reading
- scope and arrangement of literature collections in libraries and related organisations
- relevant literature information sources located in publications, including:
 - blogs
 - catalogues
 - databases
 - websites
- key methods for arranging literature collections
- literature requests and strategies for answering requests
- literature reference resources and common application of each
- common categories and genres into which literature is divided.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- special purpose tools, equipment, materials and industry software packages relevant to performance evidence
- literature reference tools and resources
- current industry systems to research information on literature
- information about current and emerging technologies to promote literature.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>