



Australian Government

Assessment Requirements for BSBINS506 Implement lending and borrowing processes for collections

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- implement lending and borrowing procedures for materials collection on at least two occasions.

In the course of the above, the candidate must:

- review procedures for lending and borrowing collection material
- work cooperatively with others involved in lending and borrowing collection material.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- key procedures and practices for lending and borrowing collection material, both for specific items and whole collections
- legal, ethical and financial requirements for lending and borrowing collection material
- cultural protocols for lending and borrowing collection material, including those associated with Aboriginal or Torres Strait Islander cultural material
- purpose of subject matter expertise relevant to the work context
- key sources for lending and borrowing collection material in a given work context
- key aspects of resources for lending and borrowing collection material.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- organisational policies and procedures

- a collection, for which procedures for lending and borrowing collection materials may be reviewed.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>