



Australian Government

BSBINS407 Consolidate and maintain library industry knowledge

Release: 1

BSBINS407 Consolidate and maintain library industry knowledge

Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Application

This unit describes the skills and knowledge required to develop, apply and maintain currency of knowledge relevant to the library industry.

The unit applies to individuals working in organisations providing library services, and who work autonomously according to established procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Technical Skills – Information Services

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Undertake industry research	1.1 Use a variety of sources of information to research industry developments and their impact on current work practices 1.2 Collect information on the role and significance of library industry to relevant communities 1.3 Identify similarities and differences between industry organisations 1.4 Identify roles of relevant peak professional associations and industry bodies
2. Source and apply information about trends	2.1 Research current and emerging technologies and their potential application in the workplace 2.2 Source and monitor information about career opportunities and employment conditions 2.3 Distribute information about key issues and trends, and

ELEMENT	PERFORMANCE CRITERIA
	emerging technologies to relevant stakeholders

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Reading	- Identifies, analyses and evaluates complex text to determine legislative, regulatory and business requirements - Researches and interprets information from various sources and synthesises ideas and concepts
Writing	Develops material to a specific audience using clear and detailed language to convey explicit information, requirements and recommendations
Oral Communication	Elicits views and opinions of others by listening and questioning
Planning and organising	Organises, plans and sequences own workload
Teamwork	Cooperates with others and contributes to work group discussions
Technology	Uses a range of digitally based technologies to access, extract and share relevant information to achieve required outcomes

Unit Mapping Information

Supersedes and is equivalent to BSBLIB402 Consolidate and maintain industry knowledge.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>

Assessment Requirements for BSBINS407 Consolidate and maintain library industry knowledge

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- on at least one occasion, source, assess and review information for the library industry.

In the course of the above, the candidate must:

- explain value and principles of relevant industry sector, and how they relate to funding and service delivery
- identify and distribute major industry trends and technology developments.
- recognise legislation and ethical issues relevant to the workplace.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- sources of information on relevant industries
- current and emerging technologies relevant to a range of sources of information
- underpinning values, principles and philosophies of the library industry
- key features of legislation and ethical practices impacting the library industry
- career opportunities and employment conditions in the library industry
- current trends within the relevant industry sectors and the potential impacts and opportunities they present
- funding models in the library industry
- nature, role and functions of relevant major professional associations or industry bodies.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- current sources of library industry information.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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