



Australian Government

Assessment Requirements for BSBINS404 Search library and information databases

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- access, search and present information from at least three different databases.

In the course of the above, the candidate must:

- adopt search techniques to source information in response to a range of customer needs
- use current industry systems and equipment
- respond to multiple and varied information requests.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- role of databases in context of the information services industry
- scope and type of databases available to information services providers
- features of commonly used databases, including:
 - bibliographic information
 - downloadable records
 - full text availability
 - thesaurus or subject authority
- differences between database and internet searching
- relevant copyright, moral rights and intellectual property issues and legislation relevant to the use of information from databases.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- technology and databases to support information searching
- special purpose tools, equipment, materials and relevant industry software packages relevant to performance evidence.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>