



Australian Government

Assessment Requirements for BSBGOV503 Conduct organisational strategic planning

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 2.0.

Performance Evidence

Evidence of the ability to:

- communicate and negotiate to work cooperatively with:
 - other board or committee members
 - management and/or staff of the organisation
 - key stakeholders
- evaluate the progress of the strategic plan and analyse:
 - organisational values, vision, purpose, objectives and key performance indicators and targets
 - economic and/or political trends relevant to the organisation
 - potential for strategic alliances and/or partnerships
 - stakeholder aspirations, interests and needs
- monitor operational processes to ensure organisational objectives and targets are met
- document organisational performance for the agreed strategic planning period.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- discuss the roles and responsibilities of board or committee and management in strategic planning
- explain geographic, social, economic and political contexts in which relevant organisations operate and how these may impact upon strategic planning
- explain the principles and components of the strategic planning cycle
- discuss organisational policies and procedures relevant to strategic planning

- list provisions of federal, state or territory legislation and funding body requirements that may influence decision making
- list resources required to undertake strategic planning.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical committee or board of governance activities and include access to:

- examples of strategic planning documentation.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>