



Australian Government

BSBEBU502 Implement e-business solutions

Release: 1

BSBEBU502 Implement e-business solutions

Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 1.0.

Application

This unit describes the performance outcomes, skills and knowledge required to implement e-business solutions, including establishing the initial requirements and developing systems for implementation, and to support ongoing monitoring and review.

It applies to individuals who possess skills and knowledge in a specialist business area, as well as knowledge of software and other technologies. They apply these skills and knowledge in the implementation of e-business solutions. They may be responsible for overseeing these tasks along with technical or other knowledge experts.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Unit Sector

Information and Communications Technology – E-Business

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1 Set up e-business solution	1.1 Identify legislative and organisational requirements in consultation with relevant personnel 1.2 Evaluate security issues and rank them for acceptable risk 1.3 Evaluate the costs and technology requirements associated with e-business solution in relation to organisational requirements 1.4 Confirm technology and standards required for implementation with relevant personnel 1.5 Prepare budget for implementation of solution

ELEMENT	PERFORMANCE CRITERIA
2 Implement e-business solution	2.1 Delegate responsibility for solution in accordance with organisational policy, procedures and structures 2.2 Develop procedures for solution in accordance with organisational and other business requirements 2.3 Provide training for implementation of solution in accordance with organisational requirements 2.4 Develop security procedures and protocols in accordance with organisational requirements 2.5 Maintain records relating to solution in accordance with legal, ethical and accounting requirements
3 Monitor and review e-business solution	3.1 Monitor outcomes and processes in accordance with implementation strategy and established performance monitoring and reporting requirements 3.2 Use business data and reports to compare plans, budgets, timelines and forecasts relating to actual performance 3.3 Obtain feedback from users and personnel responsible for implementation, and make recommendations to improve future e-business strategies

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Learning	2.3	Provides training to extend relevant personnel's understanding
Reading	1.2, 1.3, 1.5, 2.1, 3.1-3.3	Interprets a range of textual information to establish job requirements and implement solutions
Writing	1.1-1.5, 2.1-2.5, 3.1-3.3	Takes personal notes and develops workplace documentation that clarifies complex ideas using relevant language and structure appropriate to context and audience
Oral Communication	1.1, 1.4, 2.1, 2.3, 3.3	- Articulates information clearly using language, syntax and tone appropriate to audience and environment - Uses active listening and questioning techniques to

		receive feedback and confirm understanding
Numeracy	1.3, 1.5, 3.2	Interprets numerical information to evaluate costs and prepare budgets and timelines
Navigate the world of work	1.1, 1.3, 1.4, 2.1-2.5, 3.1	- Develops and reviews organisational procedures to achieve broader workplace goals - Monitors adherence to organisational procedures and legislative requirements
Interact with others	1.1, 1.4, 2.1, 2.3, 3.3	Selects and uses appropriate conventions and protocols when communicating with others in a range of work contexts
Get the work done	1.1-1.5, 2.1, 2.4, 3.1-3.3	- Takes responsibility for developing, implementing and monitoring organisational processes to achieve required outcomes - Plans and implements tasks required to achieve organisational requirements - Systematically gathers and analyses all relevant information and evaluates options to solve problems or make decisions - Considers the effectiveness of a solution in terms of how well it met stated goals, and seeks to make improvements - Identifies digital systems, devices and applications with potential to meet current and/or future needs, including the need for data security

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
BSBEBU502 Implement e-business solutions	BSBEBU502A Implement e-business solutions	Updated to meet Standards for Training Packages	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>

Assessment Requirements for BSBEBU502 Implement e-business solutions

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Performance Evidence

Evidence of the ability to:

- document processes and procedures for implementation of an e-business solution
- develop, implement and review an e-business solution.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- briefly describe the key technology requirements for the e-business solution
- identify key provisions of relevant legislation, regulations, standards and codes of practice that may affect implementation of e-business solutions
- outline organisational policies and procedures relating to the e-business solution.

Assessment Conditions

Assessment must be conducted in a safe environment where evidence gathered demonstrates consistent performance of typical activities experienced in the information and communications technology – e-business field of work and include access to:

- office equipment and materials
- relevant legislation, regulations and codes of practice.
- documentation to support analysis of organisational requirements for the e-business solution.

Assessors must satisfy NVR/AQTF assessor requirements.

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