



Australian Government

BSBCRT413 Collaborate in creative processes

Release: 1

BSBCRT413 Collaborate in creative processes

Modification History

Release	Comments
Release 1	This version first released with BSB Business Services Training Package Version 7.0.

Application

This unit describes the skills and knowledge required to engage in a creative process and reflect on own role in the process.

The unit applies to individuals who are working in creative industries, as well as those involved in broader business and community activities where creative team effort is highly valued.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Critical Thinking & Problem Solving – Critical Thinking

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Enter into a collaborative creative process	1.1 Identify individual and group responsibilities according to task requirements 1.2 Identify legislative and organisational frameworks applicable to task 1.3 Identify expectations of collaborative process and task outcome with team 1.4 Confirm channels to communicate with team
2. Engage in a collaborative creative process	2.1 Develop action plan for collaboration 2.2 Establish solutions according to task requirements in collaboration with team 2.3 Provide constructive feedback on the ideas of others

ELEMENT	PERFORMANCE CRITERIA
	2.4 Support team members to meet task requirements
3. Reflect on own role in the collaborative creative process	3.1 Reflect on personal level of participation, relationships with others and personal behaviour in the collaborative process 3.2 Seek feedback from others on personal contribution and participation 3.3 Identify methods and opportunities to improve collaborative skills

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Learning	Reflects on processes and outcomes and identifies some key principles that may be relevant in future situations
Oral communication	- Presents ideas clearly using language and features suitable to diverse audiences - Uses listening and questioning techniques to elicit the views and opinions of others and to confirm understanding - Actively identifies the requirements of important communication exchanges, selecting appropriate channel, format, tone and content to suit purpose and audience
Writing	Notes comments, suggestions and ideas for own use
Teamwork	- Looks for ways of establishing connections and building genuine understanding with a diverse range of people - Responds to and uses diverse perspectives to enrich the creative process - Contributes to creating a climate where people feel comfortable to suggest, explore, adapt and adopt new ideas as a regular part of work life
Problem-solving	Uses problem-solving skills to evaluate and challenge ideas and move towards solutions
Self-management	Reflects on personal values, behaviours and assumptions and considers how these might be perceived by others

Unit Mapping Information

Supersedes and is equivalent to BSBCRT402 Collaborate in a creative process.

Supersedes but is not equivalent to BSBCRT403 Explore the history and social impact of creativity.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=11ef6853-ceed-4ba7-9d87-4da407e23c10>

Assessment Requirements for BSBCRT413 Collaborate in creative processes

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- collaborate in a creative process on at least two occasions.

In the course of the above, the candidate must:

- contribute to a collaborative creative process in a way that generates, expands and develops ideas into a well-conceived solution
- develop an action plan with team according to task requirements
- evaluate and seek feedback on own role in the collaborative process
- identify and act on ways to enhance own ability to contribute effectively to a collaborative creative process.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- legal framework that applies to the collaboration of creative process
- methodologies for creative idea generation and refinement
- features of trustworthy and ethical behaviour in the context of creative endeavours
- various roles individuals may play in a collaborative creative process and how these roles contribute to the overall effort
- strategies to develop teamwork in a collaborative creative process
- components of team action plan including:
 - task requirements
 - timelines
 - delegation of responsibilities
- techniques for maximising the potential for creativity in a team.

Assessment Conditions

Skills in this unit must be demonstrated in a workplace or simulated environment where the conditions are typical of those in a working environment in this industry.

This includes access to:

- a team of people in a collaborative creative process.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

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