



Australian Government

AVIO0031 Conduct secondary screening of persons

Release: 1

AVIO0031 Conduct secondary screening of persons

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Application

This unit involves the skills and knowledge required to conduct secondary screening of persons, in compliance with relevant transport security regulatory requirements.

It includes preparing and conducting secondary screening of persons. It also includes conducting secondary screening on persons with special circumstances, responding to detection of weapons or prohibited items during secondary screening and maintaining records of screening.

This unit addresses transport security technical skill requirements (physical, mental and task-management abilities) related to transport security duties of aviation and maritime security personnel and contributes to safe and effective performance in operational transport security environments.

Operations are conducted across a variety of operational contexts within the Australian transport security environment.

Licensing, legislative, regulatory or certification requirements are applicable to this unit.

Pre-requisite Unit

Not applicable.

Competency Field

O – Security

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1 Prepare to conduct secondary screening**
 - 1.1** Legal powers to conduct secondary screening by frisk search and screening by handheld metal detector, and associated workplace procedures are clarified as required and applied
 - 1.2** Secondary screening is conducted on different genders in accordance with legislative requirements and workplace procedures
 - 1.3** Prepare handheld metal detector for use in accordance with manufacturer instructions
 - 1.4** Person to undergo secondary screening is informed that frisk or targeted frisk searches can be intrusive and cover sensitive parts of the body
 - 1.5** When secondary screening is conducted, consent is confirmed and a private screening facility is offered and identified in accordance with legislative requirements and workplace procedures
 - 1.6** Person being searched is asked to remove bulky over garments and other items in their possession capable of being divested and these garments are separately checked by primary screening processes
- 2 Conduct secondary screening of persons**
 - 2.1** Secondary screening of a person is carried out using methods and techniques detailed in legislative requirement and workplace procedures
 - 2.2** Screening is conducted using handheld metal detector in accordance with manufacturer instructions and workplace procedures ensuring the entire body has been scanned
 - 2.3** When screening is conducted by handheld metal detector, a targeted frisk is used to further investigate alarms, which may include sensitive areas of a person's body
 - 2.4** Full frisk search is conducted in accordance with legislative requirement and workplace procedures
 - 2.5** Unidentified items or positive alarms are responded to by requesting the person to reveal or remove potential alarm sources and the screening is repeated until all alarms have been investigated and removed items have been screened by alternative means

- 2.6 When alarm source cannot be resolved, access into the sterile area is denied and a more thorough secondary screening is conducted in a private area in accordance with legislative requirements and workplace procedures
 - 2.7 Work health and safety (WHS)/occupational health and safety (OHS) principles are followed during secondary screening of persons, in accordance with workplace procedures
 - 2.8 Customer service principles and standards are applied throughout secondary screening of a person, in accordance with workplace procedures
 - 2.9 Cleared person is allowed to proceed to sterile area
 - 2.10 Uncleared person is denied access to the sterile area and maybe detained in accordance with legislative requirements and workplace procedures
- 3 **Conduct secondary screening on persons with special circumstances**
 - 3.1 Special screening methods and requirements are applied when applying secondary screening of infants and children in accordance with workplace procedures
 - 3.2 Special screening methods and requirements are applied when conducting secondary screening on people who have a disability or specific needs, in accordance with workplace procedures
- 4 **Respond to detection of weapons or prohibited items during secondary screening**
 - 4.1 Person detected carrying weapons or prohibited items is detained in accordance with workplace procedures
 - 4.2 Detected prohibited items or weapons are managed in accordance with workplace procedures
 - 4.3 Situations requiring specialist assistance are identified and reported to relevant persons
 - 4.4 Persons and items in the screening area are monitored to maintain situational awareness and potential risks are promptly responded to
- 5 **Maintain records of screening**
 - 5.1 Requirements and processes for maintaining screening records are confirmed
 - 5.2 Screening records including written consent to conduct

frisk search, are maintained in accordance with workplace procedures

- 5.3** Workplace procedures are followed when a person refuses to undergo secondary screening

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is not equivalent to AVIO0004 Conduct frisk search of persons.

Links

Companion Volume Implementation Guides are found in VETNet' -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>

Assessment Requirements for AVIO0031 Conduct secondary screening of persons

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- applying special secondary screening methods to people with specific needs
- communicating effectively with others by a range of means including verbal, non-verbal, written and digital
- completing relevant workplace documentation
- conducting frisk search by running open hands over outer garments covering the relevant part of the person, to an extent sufficient to be satisfied that no unauthorised items are located on the relevant part of the person
- implementing legislative requirements and associated workplace procedures
- implementing work health and safety (WHS)/occupational health and safety (OHS) procedures and relevant regulations
- preparing persons for secondary screening, including obtaining permission from person being searched and informing person about secondary screening processes and procedures
- reporting and/or rectifying problems, faults or malfunctions promptly, in accordance with workplace procedures
- responding appropriately to detection of weapons or prohibited items during secondary screening
- responding appropriately to social and cultural differences in the workplace
- using appropriate customer service skills when secondary screening of persons in a transport security environment
- working collaboratively with others when conducting frisk searches of persons in a transport security environment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- customer service standards and techniques to be applied when carrying out secondary screening of persons in a transport security environment
- law enforcement officers and other government officers, their roles and responsibilities

- within a transport security workplace
- procedures for covering targeted and full frisk searches
- relevant workplace policies and procedures that ensure compliance with legislative and regulatory requirements when conducting secondary screening in a transport security environment
- site layout, including applicable security zones and standard operating procedures for transport security screening processes concerned and private rooms or a search room that can be used to secondary screening
- social and cultural differences including:
 - dress and personal presentation
 - gender and gender identity
 - language
 - religion
 - social conventions
 - traditional practices
 - values and beliefs
- types of weapons and prohibited items that may be detected during secondary screening as outlined in relevant regulations
- typical issues that may occur when conducting secondary screening of persons in a transport security environment and appropriate action that can be taken to resolve and avoid these issues
- workplace procedures and contingency procedures as they relate to detecting weapons and prohibited items during secondary screening.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

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