



Australian Government

AVIO0028 Conduct primary screening of persons

Release: 1

AVIO0028 Conduct primary screening of persons

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Application

This unit involves the skills and knowledge required to conduct primary screening of persons in compliance with relevant regulatory requirements and national operating standards.

It includes preparing primary screening equipment and environment, preparing persons for screening, screening persons and responding to weapons and prohibited items.

This unit addresses technical skill requirements (physical, mental and task-management abilities) related to security duties of screening officers and contributes to safe and effective performance in complex transport security operational environments.

Operations are conducted across a variety of operational contexts within the Australian transport security environment.

Licensing, legislative, regulatory or certification requirements are applicable to this unit.

Pre-requisite Unit

Not applicable.

Competency Field

O – Security

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Prepare primary screening equipment and

1.1

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

Legislative requirements and workplace procedures for primary screening of persons are accessed and followed

environment		to ensure effective and efficient screening operations
	1.2	The screening area is organised, secure, and conducive to efficient screening operations in accordance with legislative requirements and workplace procedures
	1.3	Equipment functionality is verified, and malfunctions reported to relevant persons in accordance with workplace procedures
2 Prepare persons for screening	2.1	Screening process is communicated clearly and effectively to individuals
	2.2	Instruct individuals with clear and courteous communications regarding the divestment of items to be screened separately to ensure compliance with screening processes
	2.3	Flow of people through the primary screening environment is managed to ensure effectiveness of the screening process in accordance with workplace procedures
	2.4	Individuals with specific circumstances that require alternate screening procedures are identified and accommodated in accordance with legislative requirements and workplace procedures
3 Screen persons	3.1	Screening equipment is operated to detect weapons and prohibited items on persons in accordance with manufacturer instructions, legislative requirements and workplace procedures
	3.2	Alarm activations are recognised, assessed and responded to in accordance with workplace procedures
	3.3	Alarm activations that cannot be cleared are referred to secondary screening in accordance with legislative requirements and workplace procedures
	3.4	Individuals with special circumstances who cannot undergo primary screening are screened using alternate methods in accordance with legislative requirements and workplace procedures
	3.5	Individuals who are cleared during primary screening are permitted to continue into secure area
4 Respond to weapons and	4.1	Risks associated with weapons and prohibited items detected during primary screening are identified and

prohibited items	assessed
	4.2 Workplace procedures for responding to identification of weapons and prohibited items are followed
	4.3 Security breaches during primary screening are immediately communicated with relevant persons
5 Refer people to secondary screening	5.1 Individuals who are not cleared during primary screening are not permitted to enter the secure area and are referred to secondary screening
	5.2 The need for secondary screening is explained to individuals in a courteous manner
	5.3 Information regarding an alarm that cannot be cleared during the primary screening process is communicated clearly to the officer conducting secondary screening

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is not equivalent to AVIO0013 Operate body scanner.

Links

Companion Volume Implementation Guides are found in VETNet' -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>

Assessment Requirements for AVIO0028 Conduct primary screening of persons

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- applying relevant regulatory requirements and workplace procedures in identification of weapons, explosives and prohibited items
- communicating effectively with people from different social, cultural and ethnic backgrounds and of varying physical and mental abilities
- complying with relevant legislative requirements applicable to own work environment and role when conducting primary screening
- conducting pre-operational checks to confirm functionality of screening equipment
- ensuring correct process of persons undergoing primary screening
- identifying and controlling workplace hazards and risks
- identifying faults and determining appropriate action
- identifying potential security risks or incidents relevant to primary screening
- identifying weapons, explosives and prohibited items accurately
- inspecting the primary screening area to ensure correct layout and removal of potential hazards
- maintaining goodwill and professionalism when dealing with people at screening point
- modifying approaches in accordance with legislative requirements and workplace procedures when screening infants, children and persons with specific needs
- monitoring and anticipating operational problems and hazards that could cause delays for passengers at screening point and taking appropriate action in notifying relevant persons
- preparing documentation and maintaining records
- presenting a professional image to members of the public and colleagues
- recognising suspicious behaviour and responding in accordance with legislative requirements
- selecting and using required personal protective equipment conforming to industry and work health and safety (WHS)/occupational health and safety (OHS) standards
- using correct techniques and procedures in accordance with WHS/OHS procedures, legislative requirements and workplace procedures.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- access requirements to secure areas including persons exempt from screening
- alternate primary screening methods for individuals with special circumstances
- difference between primary and secondary screening of persons
- duty of care, code of conduct and code of ethics requirements
- items that require divestment to be screened separately
- manufacturer instructions and workplace procedures
- operational principles, capabilities and limitations of security screening equipment including body scanners and walkthrough metal detectors
- positive alarm response procedures
- principles of customer service and communications for minimising delays of passengers
- principles of effective communication including interpersonal techniques
- procedures for referring persons to secondary screening
- procedures for reporting the detection of suspected weapons, explosives and prohibited items
- procedures for scanning infants, children and persons with specific needs
- procedures in response to persons not consenting to primary screening
- WHS/OHS procedures relevant to conducting primary screening of persons using security screening equipment
- workplace procedures to be followed when security screening equipment does not meet the required standard during testing.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

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