



Australian Government

AVIO0023 Coordinate response to security incidents and breaches

Release: 1

AVIO0023 Coordinate response to security incidents and breaches

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Application

This unit involves the skills and knowledge required to identify the type of incident, respond appropriately, collect evidence and report the incident to required authority.

This unit addresses transport security technical skill requirements (physical, mental and task-management abilities) related to transport security duties of aviation, maritime and air cargo security personnel, and contributes to safe and effective performance in operational transport security environments.

Work is performed independently or under limited supervision as a single operator or within a team environment.

Licensing, legislative, regulatory or certification requirements are applicable to this unit.

Pre-requisite Unit

Not applicable.

Competency Field

O - Security.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Identify type of incident

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Type of incident is identified

- 1.2 Emergency or security response actions are selected and applied appropriately
 - 1.3 Responding agency is notified
 - 1.4 Threat is contained in accordance with security procedures
 - 1.5 Security response is addressed in accordance with standard operating procedures (SOPs)
 - 1.6 Airport emergency plans are activated as relevant
 - 1.7 Corrective actions and preventative measures are implemented according to security procedures
- 2 Collect evidence**
 - 2.1 Closed-circuit television (CCTV) footage/photos are checked to review incident
 - 2.2 X-ray images are reviewed to identify prohibited item and/or weapon as relevant
 - 2.3 Equipment test logs are checked to ensure compliance
 - 2.4 Information regarding the incident is gathered from relevant stakeholders
 - 2.5 Incident is reviewed to confirm process was followed according to procedures
 - 2.6 Personnel training records are checked where relevant
- 3 Report incident**
 - 3.1 Reporting arrangements are completed in accordance with workplace policies, procedures and statutory obligations
 - 3.2 Internal and external documentation is completed and retained to support long-term investigations
- 4 Conduct post-incident review**
 - 4.1 Debriefing is conducted with screening team and relevant stakeholders
 - 4.2 Procedures are reviewed and updated as necessary
 - 4.3 Training and/or retraining of staff is identified/implemented, as necessary
 - 4.4 Corrective actions are implemented to improve procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the AVI Aviation Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This is a new unit. No equivalent unit

Links

Companion Volume Implementation Guides are found in VETNet' -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>

Assessment Requirements for AVIO0023 Coordinate response to security incidents and breaches

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one separate occasion and include:

- applying precautions and required actions to minimise, control or eliminate identified security threats
- applying relevant agreements, codes of practice, legislative requirements and workplace procedures
- communicating effectively with relevant personnel
- completing relevant documentation
- collecting evidence related to the security incidents/breaches
- conducting debriefing post incident
- identifying and correctly using relevant equipment
- implementing contingency plans
- implementing work health and safety (WHS)/occupational health and safety (OHS) procedures and relevant regulations
- interpreting and following operational instructions and prioritising work
- modifying activities depending on operational contingencies, risk situations and security environment
- operating electronic communications equipment to required protocol
- planning own work, predicting consequences and identifying improvements
- reading, interpreting and following relevant regulations, instructions, procedures, information and signs
- reporting and/or rectifying problems, faults or malfunctions promptly in accordance with workplace procedures
- responding to threats or potential threats, including one or more of the following:
 - aviation transport security threats
 - biosecurity and/or biohazardous substances
 - firearm handling
 - hazardous and/or dangerous materials
- selecting and using required personal protective equipment (PPE) conforming to industry and WHS/OHS standards
- working collaboratively with others.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- Acts, regulations and codes of practice that relate to security incidents
- screening authority role and responsibilities in relation to coordinating response to security incidents and breaches
- aviation screening notices, including:
 - specifications on equipment
 - screening methodology
 - contingency arrangements
- incident review procedures as relevant to airport
- modification of screening based on changes to policies and procedures
- responding agencies, including:
 - law enforcement
 - local/federal police
 - emergency services
- reporting arrangements, including:
 - workplace policies, procedures
 - WHS obligations
 - statutory obligations
 - law enforcement
- relevant stakeholders, including:
 - airline staff
 - law enforcement
 - screeners
 - passengers
 - other airport staff
- security breaches
- threats, including hazardous items/persons
- training/upskilling requirements of staff.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- relevant materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation, including workplace procedures, regulations, codes of practice, guidance material and operation manuals
- acceptable means of simulation assessment.

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