



Australian Government

Assessment Requirements for AVIO0019

Apply and monitor aviation workplace security procedures

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- adapting to differences in equipment in accordance with standard operating procedures (SOPs)
- applying precautions and required action to minimise, control or eliminate identified hazards
- applying relevant legislation and workplace procedures
- communicating effectively with others
- conducting surveillance, including:
 - authorisation of personnel and property to be in a secured area
 - safety and security of buildings, gates and perimeter fence
 - safety of customers, visitors and contractors
 - security of monies, premises and equipment
- identifying and correctly using relevant equipment
- implementing contingency plans
- implementing work health and safety (WHS) procedures and relevant Civil Aviation Safety Authority (CASA) Manual of Standards (MOS) regulations
- interpreting and following operational instructions and prioritising work
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring work activities in terms of planned schedule
- planning own work, predicting consequences and identifying improvements
- reading, interpreting and following relevant regulations, instructions, procedures, information and signs
- receiving, acknowledging and sending messages with available communications equipment
- reporting and/or rectifying problems, faults or malfunctions promptly in accordance with workplace procedures
- responding appropriately to cultural differences in the workplace
- selecting and using required personal protective equipment (PPE) conforming to industry and WHS standards
- working collaboratively with others

- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- Australian and international codes and regulations relevant to security arrangements when transferring aviation cargo, freight and mail
- focus of operation of work systems, equipment, management and site operating systems for securely transferring cargo, freight and mail
- marking and numbering systems for aviation cargo, freight and mail
- relevant bond, quarantine or other legislative requirements
- relevant WHS and environmental protection procedures and guidelines
- security problems that may occur when transferring aviation cargo, freight and mail and appropriate action that can be taken to resolve or avoid these problems
- site layout and operating procedures
- types of hazardous aviation cargo and special handling procedures
- relevant transport and CASA security requirements with respect to person/s and vehicle/s access to the aerodrome
- workplace security procedures and policies for transferring aviation cargo, freight and mail.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

Links

AVI Training Package Companion Volume Implementation Guide available on VET Net: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>