



Australian Government

Assessment Requirements for AVIK2001 Use computers in the aviation screening workplace

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- adapting to differences in computerised screening systems
- communicating effectively with others
- completing electronic documentation using computerised screening systems
- identifying and using required computerised screening equipment, software, processes and procedures
- implementing contingency plans
- implementing correct procedures for management and security of data
- implementing work health and safety (WHS)/occupational health and safety (OHS) procedures and relevant regulations
- inputting data to a computerised screening system
- maintaining hand-eye coordination
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring work activities in terms of planned schedule
- reading, interpreting and following relevant regulations, instructions, procedures, information and signs
- reporting and/or rectifying problems, faults or malfunctions promptly, in accordance with workplace producers
- responding correctly to faults in operating systems, software applications or operator errors
- starting up, logging into and loading all systems required to fulfil an aviation screening job role
- working collaboratively with others.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include

knowledge of:

- housekeeping standards and procedures
- password protection procedures
- relevant WHS/OHS requirements for using computerised screening equipment
- reporting systems used in an aviation screening workplace
- types and functions of computerised screening systems
- typical problems that can occur when using computerised screening systems and appropriate actions that can be taken to prevent or solve these problems
- WHS/OHS risks and hazards associated with using computerised screening equipment and ways of controlling risks
- workplace or site layout including applicable security zones
- workplace procedures for using computerised screening systems appropriate for work role.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in industry.

Links

AVI Aviation Training Package Companion Volume Implementation Guide at: -
http://companion_volumes.vetnet.education.gov.au/Pages/TrainingPackage.aspx?pid=21

