



Australian Government

AVIG0002 Lead a work team or group in a controlled environment

Release: 1

AVIG0002 Lead a work team or group in a controlled environment

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Application

This unit involves the skills and knowledge required to lead a team to implement regulations and policies during aviation safety and service operations in compliance with relevant regulatory requirements, national and international operating standards.

It includes complying with relevant regulations and legal obligations, complying with established industrial relations practices and requirements, and complying with relevant local laws and regulations.

This unit addresses aviation non-technical skill requirements (mental, social and personal-management abilities) related to safety management duties of flight and ground crews and contributes to safe and effective performance in complex aviation operational environments.

Operations are conducted as part of recreational, commercial and military aircraft activities across a variety of operational contexts within the Australian aviation industry.

Work is performed independently or under limited supervision as a single operator or within a team environment.

Work is performed independently or under limited supervision within a single-pilot or multi-crew environment.

Licensing, legislative, regulatory or certification requirements are applicable to this unit.

Pre-requisite Unit

Not applicable.

Competency Field

G – Teamwork

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1 Participate in work team/group planning

- 1.1** Requirements of a team/group task are identified and clarified in conjunction with team/group members to ensure appropriate interpretation of specifications enterprise requirements
- 1.2** Hazards are identified, risks are assessed and control measures implemented
- 1.3** Task is interpreted and relevant steps identified in conjunction with team/group members to ensure efficient conduct of work to meet specifications and enterprise requirements
- 1.4** Steps are planned in conjunction with other personnel to allow achievement of practical outcomes in accordance with enterprise and/or manufacturer procedures

2 Manage and develop work team/group performance

- 2.1** Task activities are assigned to team/group members based on competence, expertise and availability
- 2.2** Team/group members are advised about symptoms and effects of fatigue, drugs and alcohol, safe lifting techniques and other work health and safety (WHS)/occupational health and safety (OHS) policies
- 2.3** Performance measures and requirements are agreed with team/group members in accordance with enterprise procedures

3 Participate in and facilitate work team/group to achieve tasks

- 3.1** Work activity is organised and carried out with team/group members and other personnel using relevant communication processes to ensure safe, unambiguous and appropriate sequencing of tasks
- 3.2** Individuals and teams/groups are actively encouraged to take individual and joint responsibility

4 Document and review work team/group tasks

- 4.1** Necessary documentation related to job planning and progress is completed and recorded in accordance with statutory, manufacturer and enterprise requirements

- 4.2** Outcomes of team/group task activities are compared with planned objectives, task instructions and specifications to ensure all requirements have been met

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Unit Mapping Information

No equivalent unit.

Links

AVI Training Package Companion Volume Implementation Guide available on VET Net: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>

Assessment Requirements for AVIG0002 Lead a work team or group in a controlled environment

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- applying precautions and required action to minimise, control or eliminate identified hazards
- applying relevant legislation and workplace procedures
- communicating effectively with others
- completing relevant documentation
- identifying and recommending improvements to services, resource allocation and use
- leading and encouraging team members
- modifying team activities depending on operational contingencies, risk situations and environments
- monitoring and prioritising team activities in terms of planned schedule
- negotiating and working effectively with team members
- operating electronic communications equipment to required protocol
- planning team activities, including predicting consequences and identifying improvements
- reading, interpreting and following relevant instructions, procedures
- selecting and appropriately applying technology, information systems and procedures to complete workplace tasks

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- coaching and mentoring approaches
- principles, duty of care and obligations within the Australian aviation industry
- relevant work health and safety (WHS) and environmental protection policies and procedures
- relevant regulatory and codes of practice requirements
- strategies to implement continuous improvement processes
- techniques to encourage appropriate participation of team/group members
- typical problems that can occur when leading a work team and related appropriate action that

can be taken

- workplace policies and plans, including procedures for training and development
- workplace protocols and procedures for leading work teams.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment (PPE) currently used in industry.

Links

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