



Australian Government

AVID2005 Accept freight for air transport

Release: 1

AVID2005 Accept freight for air transport

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Application

This unit involves the skills and knowledge required to accept freight for air transport, in compliance with relevant regulatory requirements of the Civil Aviation Safety Authority (CASA) and national operating standards.

It includes interpreting freight documentation, recognising dangerous goods and recognising perishable freight. It also includes accepting appropriate freight, preparing freight documentation, and stowing freight.

This unit addresses aviation technical skill requirements (physical, mental and task-management abilities) related to load handling duties of ground operations personnel non-technical skills, and contributes to safe and effective performance in complex aviation operational environments.

Operations are conducted as part of recreational, commercial and military aircraft activities across a variety of operational contexts within the Australian aviation industry.

Work is performed independently or under limited supervision as a single operator or within a team environment.

Licensing, legislative, regulatory or certification requirements are applicable to this unit.

Use for Defence Aviation is to be in accordance with relevant Defence Orders, Instructions, Publications and Regulations.

Pre-requisite Unit

Not applicable.

Competency Field

D – Load Handling

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

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| 1 Interpret freight documentation | 1.1 Received documentation for transporting freight by air is examined and interpreted in accordance with workplace procedures and regulatory requirements |
| | 1.2 Types of freight to be transported are correctly identified in accordance with workplace procedures and regulatory requirements |
| 2 Recognise dangerous goods | 2.1 Freight containing dangerous goods is recognised in accordance with workplace procedures and regulatory requirements |
| | 2.2 All types of dangerous goods and items containing dangerous goods are correctly identified |
| | 2.3 Workplace procedures and regulatory requirements concerning the types of dangerous goods and their acceptance, handling, packing, storage, labelling etc. are interpreted and applied |
| 3 Recognise perishable freight | 3.1 Freight containing perishable goods is recognised in accordance with workplace procedures and regulatory requirements |
| | 3.2 Workplace procedures and regulatory requirements concerning various types of perishable goods and their acceptance, handling, packing, storage, labelling, etc. are interpreted and applied |
| 4 Accept appropriate freight | 4.1 Where identified freight is not permitted to be transported by air, shipper is advised freight cannot be accepted |
| | 4.2 Consignee is given an explanation of reasons why prohibited freight cannot be accepted and is referred to relevant regulatory requirements in accordance with workplace procedures |
| | 4.3 Where identified freight is permitted to be transported by air, requirements for packaging, labelling and handling are confirmed in accordance with workplace procedures and regulatory requirements for type of goods concerned |

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| | 4.4 | Freight accepted for air transport is checked to ensure it is packaged and labelled in accordance with regulatory requirements |
| | 4.5 | Freight accepted for air freight is handled in accordance with relevant regulatory requirements for type of goods concerned |
| 5 Prepare freight documentation | 5.1 | Relevant documentation, including an air waybill and check sheets, are prepared and signed in accordance with workplace procedures and regulatory requirements |
| | 5.2 | Relevant documentation is attached to freight, processed and filed in accordance with workplace procedures and regulatory requirements |
| 6 Stow freight | 6.1 | All freight is stowed in an appropriate storage facility and is monitored in accordance with workplace procedures and regulatory requirements for types of goods concerned |
| | 6.2 | Relevant personnel are advised of disposition of stowed freight in accordance with workplace procedures and regulatory requirements |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Acceptance of freight for air transport must be carried out in one or more of the following:

- freight depots, terminals and airports
- any aircraft types in service in Australia on domestic and international flights

Types of freight must include one or more of the following:

- allowable dangerous goods
- diplomatic items
- fragile goods
- general freight
- human remains
- live freight

	• loose freight • mail/express • perishable goods • unaccompanied baggage • valuables
Persons consulted during acceptance of freight for air transport must include one or more of the following:	• customers • dangerous goods experts and advisors • experts and advisors on the transport of animals and livestock • experts on other special categories of air freight • flight crew • other members of the work team(s) • perishable goods experts and advisors • supervisors and managers • technical staff
Personal protection equipment must include but is not limited to one or more of the following:	• gloves • safety footwear • safety glasses • mask or respirator (where applicable) • high visibility clothing • hearing protection • sun protection
Hazards must include one or more of the following:	• contamination of, or from, materials being handled • dust/vapours • hazardous or dangerous materials • spill, leakages, ruptures
Hazard management must include:	• principles of hierarchy of risk control: • elimination • substitution • isolation • engineering control measures • safe working practices • personal protective equipment
Documentation must include one or more of the following:	• Civil Aviation Safety Regulations (CASRs) relevant to accepting freight for air transport • cold chain checklists and guidelines for air transport of perishable goods • conditions of service, legislation and industrial agreements including workplace agreements and awards • emergency procedures • flight schedules • goods identification numbers and codes

- induction and training materials
- local instructions
- manifests, bar codes, goods and product identification
- work health and safety (WHS)/occupational health and safety (OHS) regulations
- relevant Australian Standards and industry codes of practice relevant to various categories of air freight
- relevant IATA regulations
- supplier and/or client instructions
- workplace checklists for acceptance of various types of freight for air transport
- workplace procedures and instructions and job specification

Unit Mapping Information

This unit replaces and is equivalent to AVID2005B Accept freight for air transport.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>

Assessment Requirements for AVID2005 Accept freight for air transport

Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- adapting to differences in equipment and operating environment in accordance with standard operating procedures
- applying precautions and required action to minimise, control or eliminate identified hazards
- applying relevant legislation and workplace procedures
- communicating effectively with others
- completing relevant documentation
- identifying and correctly using relevant equipment
- implementing contingency plans
- implementing work health and safety (WHS)/occupational health and safety (OHS) procedures and relevant regulations
- modifying activities dependent on differing workplace contingencies, situations and environments
- monitoring and anticipate operational problems and hazards and take appropriate action
- monitoring work activities in terms of planned schedule
- operating electronic communication equipment to required protocol
- reading and interpreting relevant instructions, regulations, procedures and other information
- reporting and/or rectifying any identified problems promptly, in accordance with regulatory requirements and workplace procedures
- selecting and using required personal protective equipment (PPE) conforming to industry and WHS standards
- working collaboratively with others
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- chain of responsibility requirements
- characteristics and ways of identifying various types of freight
- cold chain checklists and guidelines for the air transport of perishable goods
- dangerous goods including potential hidden or undeclared dangerous goods and the regulatory requirements procedures, checklists and guidelines for dangerous goods identification, acceptance (or otherwise), handling, packing, storage, labelling, etc.
- documentation requirements for the transport of various types of freight by air
- people to be consulted about accepting freight for air transport:
 - customers
 - dangerous goods experts and advisors
 - experts and advisors on the transport of animals and livestock
 - experts on other special categories of air freight
 - flight crew
 - other members of the work team(s)
 - perishable goods experts and advisors
 - supervisors and managers
 - technical staff
- problems that may occur when carrying out acceptance of freight for air transport and appropriate action that should be taken in each case
- relevant WHS and environmental procedures and regulations
- relevant regulatory requirements pertaining to acceptance, packing, marking, labelling, documenting, storing and despatching of freight designated for air transport, including International Air Transport Association (IATA) and Civil Aviation Safety Authority (CASA) requirements
- risks that exist when accepting freight for air transport and related risk control procedures and precautions
- safety principles for accepting freight for air transport
- workplace procedures for accepting, packing, marking, labelling, documenting, storing and despatching various types of freight designated for air transport.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- acceptable means of simulation assessment
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in industry.

Links

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