



Australian Government

Assessment Requirements for AVID0010 Unload aviation freight and baggage

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the AVI Aviation Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least one occasion and include:

- adapting to differences in equipment and operating environment in accordance with standard operating procedures (SOPs)
- applying precautions and required action to minimise, control or eliminate identified hazards
- applying relevant regulations, legislation and workplace procedures
- applying safe manual handling techniques
- communicating effectively with others
- completing relevant documentation
- correcting techniques for unloading an aircraft in accordance with aircraft off-load instruction report
- identifying and correctly using equipment required to unload aviation freight/baggage
- implementing contingency plans
- implementing work health and safety (WHS) procedures and relevant regulations
- interpreting and following operational instructions and prioritising work
- modifying activities depending on workplace contingencies, situations and environments
- monitoring and anticipating operational problems and hazards and taking appropriate action
- monitoring work activities in terms of planned schedule
- operating electronic communications equipment to required protocol
- reading, interpreting and following relevant regulations, instructions, procedures, information, signs and labels
- reporting and/or rectifying identified problems promptly, in accordance with regulatory requirements and workplace procedures
- responding appropriately to cultural differences in the workplace
- selecting and using required personal protective equipment (PPE) conforming to industry and WHS standards
- working collaboratively with others
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- aviation freight, including:
 - air cargo/freight
 - aircraft components
 - allowable dangerous goods
 - containers/pallets loaded with freight/baggage
 - diplomatic items
 - fragile and perishable goods
 - human remains
 - live freight
 - loose freight
 - mail
 - unaccompanied baggage
 - unit load device (ULD) loaded with freight or baggage
 - valuables
- features and differences of aircraft in-hold loading systems used in various aircraft types
- layout of airport and location of aircraft gates
- manufacturer instructions for relevant aircraft in-hold loading systems
- people to be consulted about unloading aviation freight and baggage, including:
 - aircrew
 - check-in staff
 - ground support staff
 - load controllers
 - load supervisors, team leaders and managers
 - other members of the freight/baggage loading and ramp teams
 - technical staff
- principles for safely and effectively handling and unloading freight/baggage from an aircraft cargo hold
- hazards that may exist when unloading aviation freight/baggage, including:
 - climatic conditions/extreme temperature
 - dust
 - falling freight/baggage
 - fire
 - freight/baggage containing dangerous goods (declared and/or undeclared)
 - freight/baggage containing illegal substances
 - freight/baggage found to be a security risk

- freight/baggage of unusual shape or physical size
- heavy freight/baggage
- incorrect lifting and manoeuvring techniques (manual handling) for type of freight/baggage concerned, usually in aircraft cargo hold confined spaces
- incorrectly labelled freight/baggage
- moving equipment within hold, including belt loaders
- noise
- overweight freight/baggage
- poorly stacked/stowed/secured freight/baggage
- protruding surfaces in aircraft bulkhead and hold structures
- uneven surfaces or gaps in floor of aircraft hold
- problems that may occur when unloading aviation freight/baggage, and appropriate action that should be taken in each case
- purpose, use and interpretation of aircraft off-load instruction report
- relevant local instructions pertaining to operating aircraft in-hold loading systems and unloading aircraft cargo holds
- relevant WHS and environmental procedures and regulations
- relevant sections of Civil Aviation Safety Regulations (CASRs) and Civil Aviation Orders
- documentation, including:
 - air waybills
 - aircraft load/trim sheets
 - aircraft off-load instruction report
 - conditions of service, legislation and industrial/workplace agreements and awards
 - emergency procedures
 - equipment logs/records
 - flight schedules and gate allocations
 - relevant Defence Orders and Instructions
 - induction and training materials
 - load manifests
 - manufacturer specifications and instructions for the in-hold loading system for the aircraft type
 - WHS regulations
 - operational checklists for in-hold loading systems
 - pre- and post-operational equipment checklists
 - procedures for handling special freight/baggage, such as live freight, dangerous goods, oversized baggage, fragile freight/baggage and perishable freight/baggage
 - relevant sections of Civil Aviation Safety Regulations (CASRs) and Civil Aviation Orders pertaining to unloading of aviation freight/baggage
 - workplace procedures and instructions, and job specifications
- risks that exist when unloading aviation freight/baggage, and related risk control procedures and precautions

- workplace procedures for unloading freight/baggage from an aircraft
- PPE, including use of:
 - hearing protection
 - high visibility clothing
 - protective clothing
 - safety footwear
 - safety glasses
 - safety gloves
 - sun protection.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- relevant materials, tools, equipment and PPE currently used in industry
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- acceptable means of simulation assessment

Links

AVI Training Package Companion Volume Implementation Guide available on VET Net: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816>