Australian Government

AVI40122 Certificate IV in Aviation (Supervision)

Release 2

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Modification History

Release 2. This is the second release of this qualification in the AVI Aviation Training Package:

- Unit AVIO0007 has been superseded with updated version.

Release 1. This is the first release of this qualification in the AVI Aviation Training Package:

- New specialisation stream for Flight Operations and Security Supervisors added
- Removal of unit AVIF0029 Implement threat and error management strategies from the core that was added in error previously.

Qualification Description

This qualification provides individuals with technical and non-technical aviation skills to operate and supervise effectively in a broad range of ground operations and service roles.

Individuals working at this level will apply knowledge and skills to demonstrate autonomy and judgement and to take limited responsibility in known and stable contexts within established parameters.

Please note: RTO to insert on the testamur the specialist elective group selected from the group choice below:

- Certificate IV in Aviation (Supervision-Aerodromes)
- Certificate IV in Aviation (Supervision-Cabin Crew)
- Certificate IV in Aviation (Supervision-Ground Operations)
- Certificate IV in Aviation (Supervision-Flight Operations)
- Certificate IV in Aviation (Supervision-Security Screening)

Use for Defence Aviation is to be in accordance with relevant Defence Orders, instructions, publications and regulations.

Occupations may include:

- Aerodrome operations supervisor
- Aviation supervisor
- Aviation security supervisor
- Cabin supervisor
- Cargo supervisor
- Customer service supervisor
- Ground operations supervisor
- Ramp operations supervisor/Flight dispatcher
- Operations supervisor.

Please note: *RTO to insert on the testamur the job role and specialisation, if applicable, selected from the group choice below*:

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Licensing, legislative, regulatory and certification requirements that apply to this qualification can vary between states and territories. Compliance with these requirements may be required nationally and/or in various jurisdictions.

Entry Requirements

There are no entry requirements for this qualification.

Packaging Rules

A total **20 units of competency** comprising:

- **12 core units** listed below, **plus**
- **8 elective units**, consisting of:
  - **5 units** from either Group A, Group B, Group C, Group D or Group E, **plus**
  - **3 elective units** from the general elective units or units from the groups not already selected.

Up to **2 of the elective units** may be selected, with appropriate contextualisation, from a qualification in this or any other endorsed Training Package or accredited course, provided selected units contribute to the vocational outcome of the qualification.

Where imported units are selected, care must be taken to ensure that all prerequisite units specified are complied with.

Specialisations

Candidates may specialise in a specific stream by completing the core units and elective units from one of the following:

- Certificate IV in Aviation (Supervision-Aerodromes) = 12 core units plus 5 Group A units plus 3 units from anywhere in this qualification
- Certificate IV in Aviation (Supervision-Cabin Crew) = 12 core units plus 5 Group B units plus 3 units from anywhere in this qualification
- Certificate IV in Aviation (Supervision-Ground Operations) = 12 core units plus 5 Group C units plus 3 units from anywhere in this qualification
- Certificate IV in Aviation (Supervision-Flight Operations) = 12 core units plus 5 Group D units plus 3 units from anywhere in this qualification.
- Certificate IV in Aviation (Supervision-Security Screening) = 12 core units plus 5 Group E units plus 3 units from anywhere in this qualification.

Core units

AVIF0026	Implement aviation risk management processes
AVIF0027	Implement aviation fatigue risk management processes
AVIF0035	Manage human factors in aviation operations

AVIL0002	Manage shifts, crewing and rostering activities in aviation
AVIZ0003	Maintain basic situational awareness in an aviation workplace
BSBLDR414	Lead team effectiveness
BSBWHS411	Implement and monitor WHS policies, procedures and programs
TLIE0010	Identify, analyse and report workplace data and information
TLIF0012	Implement and coordinate accident-emergency procedures
TLIF0024	Develop and maintain a safe workplace
TLIL0012	Promote effective workplace practice
TLIL4009	Manage personal work priorities and professional development

Group A: Aerodromes

AVIB0002	Inspect and report on aerodrome serviceability
AVIB0003	Inspect and report on serviceability of aerodrome lighting systems
AVIB0004	Inspect and report on obstacle limitation surfaces
AVIC0001	Drive on the airside
AVIC4002	Administer airside driving
AVIE0003	Operate aeronautical radio
AVIE0005	Complete a Notice to Airmen (NOTAM)
AVIF0023	Apply aircraft safety procedures
AVIF0034	Apply aviation work health and safety procedures
AVIF0043	Apply relevant laws and regulations to the operation of an aerodrome
AVIF0045	Facilitate the safety of aerodrome works and works site access
AVIF0046	Facilitate an aerodrome emergency response
AVIL0006	Assess pavement concessions
AVIW0023	Implement wildlife hazard control measures
AVIW0033	Coordinate the removal of disabled aircraft
TLIU4001	Implement and monitor environmental protection policies and procedures

| TLIU5006 | Conduct environmental audits |

Group B: Cabin Crew

AVIF0023	Apply aircraft safety procedures
AVIF0034	Apply aviation work health and safety procedures
AVIF0041	Maintain the safety of people and aircraft
AVIF0042	Respond to abnormal and emergency situations in an aircraft
AVIF4008	Supervise cabin safety and security
AVII4013	Supervise cabin operations

Group C: Ground Operations

AVIC4002	Administer airside driving
AVIE0003	Operate aeronautical radio
AVIF0023	Apply aircraft safety procedures
AVIF0033	Manage aircraft passengers and cargo
AVIF0034	Apply aviation work health and safety procedures
AVIF0041	Maintain the safety of people and aircraft
AVIF0042	Respond to abnormal and emergency situations in an aircraft
AVIJ0002	Conduct quality control operations related to refuelling and defuelling aircraft
AVIL0005	Plan an aircraft load
AVIL0006	Assess pavement concessions
AVIW0033	Coordinate the removal of disabled aircraft
TLIA0002	Prepare cargo for export
TLIA0013	Maintain container and freight records
TLIA0020	Package goods
TLIA0026	Check and control records and documentation
TLIA0027	Consolidate freight

TLIA0029	Monitor temperature controlled stock
TLIA0030	Organise international transport of freight
TLIA0031	Organise transport of freight or goods
TLIC4006	Drive multi-combination vehicle
TLIL0005	Assess and confirm customer transport requirements
TLIU4001	Implement and monitor environmental protection policies and procedures
TLIU5006	Conduct environmental audits

Group D: Flight Operations

AVID0005	Accept dangerous goods for air transport
AVIE0003	Operate aeronautical radio
AVIH0018	Implement flight planning procedures
AVIH0019	Manage aircraft performance and load
AVIO0019	Apply and monitor aviation workplace security procedures
AVIY0091	Apply aeronautical knowledge and civil air law to flight dispatch operations
AVIZ0004	Maintain security awareness and vigilance in an aviation workplace
BSBLDR411	Demonstrate leadership in the workplace
BSBOPS402	Coordinate business operational plans

Group E: Security Screening

AVIO0023	Coordinate response to security incidents and breaches
AVIO0024	Facilitate screening of people with special circumstances
AVIO0025	Interpret and implement transport security policies and procedures
AVIO0026	Manage aviation security screening equipment
CPPSEC4004	Supervise security operations

General Elective Units

| AVIG2003 | Work in a socially diverse environment |
| AVII4015 | Monitor and enhance customer service excellence |

AVIO0033	Establish secure areas and manage access control points
AVIO0022	Undertake response action to an emergency or security threat
AVIO4003	Implement airside access
BSBAUD411	Participate in quality audits
BSBHRM415	Coordinate recruitment and onboarding
BSBLDR411	Demonstrate leadership in the workplace
BSBLDR522	Manage people performance
BSBOPS402	Coordinate business operational plans
BSBPEF401	Manage personal health and wellbeing
BSBPMG421	Apply project time management techniques
BSBTWK502	Manage team effectiveness
HLTAID011	Provide First Aid
HLTAID014	Provide Advanced First Aid
HLTAID015	Provide advanced resuscitation and oxygen therapy
TLIE0007	Apply workplace statistics
TLIF4064	Manage fatigue management policy and procedures
TLIG0001	Facilitate work teams
TLII4001	Coordinate quality customer service
TLIJ5007	Conduct internal quality audits
TLIL0004	Apply conflict and grievance resolution strategies
TLIL0011	Implement equal employment opportunity strategies
TLIO0001	Undertake emergency response action to a security threat
TLIP0006	Develop plans to meet customer and organisation needs
TLIP0007	Facilitate and capitalise on change in the workplace
TLIP0009	Manage workplace information
TLIP5007	Contribute to the development of a workplace learning environment

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TLIR0003   Monitor supplier performance

TLIR0004   Negotiate a contract

TLIR4002   Source goods/services and evaluate contractors

Qualification Mapping Information

This qualification replaces and is not equivalent to AVI40120 Certificate IV in Aviation (Aviation Supervision).

Links

Companion Volume Implementation Guides are found in VETNet' - https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=4725260a-0af3-4daf-912b-ef1c2f3e5816