



Australian Government

AURVTN2005 Remove and fit protector mouldings, transfers and decals

Release 1

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Modification History

Release	Comment
Release 1	Replaces AURV226965A Remove and replace/fit protector mouldings, transfers and decals Unit code updated to meet policy requirements Minor changes to unit title Reference to OHS legislation replaced with new WHS legislation Licensing statement added to unit descriptor

Unit Descriptor

Unit descriptor	This unit of competency covers the skills and knowledge required to remove and replace/fit protector mouldings, transfers and decals. Licensing, legislative, regulatory or certification requirements may apply to this unit in some jurisdictions. Users are advised to check with the relevant regulatory authority.
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Application of the Unit

Application of the unit	The unit includes identification and confirmation of work requirements, preparation for work, removal, replacement and refitting of protector mouldings, transfers and decals, and completion of work finalisation processes, including clean-up and documentation. Work requires individuals to demonstrate judgement and problem-solving skills in managing own work activities and contributing to a productive team environment.
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Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Not applicable.

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge section and the range statement. Assessment of performance is to be consistent with the evidence guide.
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Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1. Prepare for work	1.1. Work instructions are used to determine job requirements, including method, material and equipment. 1.2. Job specifications are read and interpreted. 1.3. Workplace health and safety (WHS) requirements, including personal protection needs are observed throughout the work. 1.4. Material for the work is selected. 1.5. Equipment and tooling are identified and checked for safe and effective operation. 1.6. Procedures are determined to minimise waste material. 1.7. Procedures are identified for maximising energy efficiency while completing the job.
2. Remove protector mouldings, transfers and decals	2.1. Information is accessed and interpreted from manufacturer/component supplier specifications. 2.2. Work is completed without causing damage to component, system or protector mouldings, transfers and decals. 2.3. Removal activities are carried out according to industry regulations/guidelines, WHS requirements, legislation and enterprise procedures/policies.
3. Prepare for replacement/ fitting of protector mouldings, transfers and decals	3.1. Information is accessed and interpreted from manufacturer/ component supplier specifications. 3.2. Protector mouldings, transfers and decals to be fitted are within specifications for dimensions, material and functional capability. 3.3. Adhesives are selected according to the product manufacturer/component supplier specification for type, method, application and thickness. 3.4. Work is completed without causing damage to component, system or protector mouldings or transfers and decals. 3.5. Reusable moulds, decals and attachment clips/components are inspected and cleaned in preparation for refitting.
4. Replace/fit protector mouldings, transfers and decals	4.1. Information is accessed and interpreted from manufacturer/component supplier specifications. 4.2. Protector mouldings, transfers and decals are replaced and fitted using approved methods, material

ELEMENT	PERFORMANCE CRITERIA
	and equipment. 4.3. Adhesives are applied according to the product manufacturer/component supplier specifications for type, method, application and thickness. 4.4. Work is completed without causing damage to component, system or protector mouldings, transfers and decals. 4.5. Replacement/refitting activities are carried out according to industry regulations/guidelines, WHS requirements, legislation and enterprise procedures/policies.
5. Clean up work area and maintain equipment	5.1. Material that can be reused is collected and stored 5.2. Waste and scrap is removed following workplace and environmental procedures. 5.3. Equipment and work area are cleaned and inspected for serviceable condition in accordance with workplace procedures. 5.4. Unserviceable equipment is tagged and faults identified in accordance with workplace requirements. 5.5. Operator maintenance is completed in accordance with manufacturer/component supplier specifications and worksite procedures. 5.6. Tooling is maintained in accordance with workplace procedures.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

Required skills include:

- collect, organise and understand information related to work orders, plans and safety procedures for removing and replacing/fitting protector mouldings, transfers and decals
- communicate ideas and information to enable confirmation of work requirements and specifications, coordination of work with worksite supervisor, other workers and customers, and reporting of work outcomes and problems
- plan and organise activities, including preparation and layout of worksite and obtaining of equipment and material to avoid backtracking, workflow interruptions or wastage
- work with others and in a team by recognising dependencies and using cooperative approaches to optimise workflow and productivity
- establish safe and effective work processes which anticipate and/or resolve problems and downtime, to systematically develop solutions to avoid or minimise reworking and wastage
- use mathematical ideas and techniques to calculate time, assess tolerances, apply accurate measurements, calculate material requirements and establish quality checks
- use workplace technology related to removal and replacement/ refitting of protector mouldings, transfers and decals, including use of specialist tooling, measuring equipment and communication devices and the reporting/documenting of results

Required knowledge

Required knowledge includes:

- WHS regulations/requirements, equipment, material and personal safety requirements
- types of mouldings, transfers and decals
- methods for fitting mouldings, transfers and decals
- fastening methods (adhesives and mechanical methods)
- use of tooling and equipment
- removal procedures
- replacement/fitting procedures and preparation
- work organisation and planning processes
- enterprise quality processes

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

Critical aspects for assessment and evidence required to demonstrate competency in this unit

It is essential that competence is fully observed and there is ability to transfer competence to changing circumstances and to respond to unusual situations in the critical aspects of:

- observing safety procedures and requirements
- communicating effectively with others involved in or affected by the work
- selecting methods and techniques appropriate to the circumstances
- completing preparatory activity in a systematic manner
- completing removal and replacement operations covering a minimum of three components, including:
 - a double-sided tape moulding, and
 - an anti-scruff or door frame tape
- replacing/refitting protector mouldings, transfers and decals.

Context of, and specific resources for assessment

- The following resources should be made available:
 - workplace location or simulated workplace
 - material relevant to the removal and replacement/fitting of protector mouldings, transfers and decals
 - equipment, hand and power tooling appropriate to the removal and replacement/fitting of protector mouldings, transfers and decals
 - activities covering mandatory task requirements
 - specifications and work instructions.

Method of assessment

- Assessment must satisfy the endorsed assessment guidelines of the Automotive Industry Retail, Service and Repair Training Package.
- Assessment methods must confirm consistency and accuracy of performance together with application of underpinning knowledge.
- Assessment must be by direct observation of tasks, with questioning on underpinning knowledge and it must also reinforce the integration of key competencies.
- Assessment may be applied under project-related

EVIDENCE GUIDE

	conditions and require evidence of process. • Assessment must confirm a reasonable inference that competence is able not only to be satisfied under the particular circumstance, but is able to be transferred to other circumstances. • It is preferable that assessment reflects a process rather than an event and occurs over a period of time to cover varying quality circumstances. Evidence of performance may be provided by customers, team leaders/members or other persons subject to agreed authentication arrangements. • Competence in this unit may be assessed in conjunction with other functional units which together form part of the holistic work role.
Guidance information for assessment	

Range Statement**RANGE STATEMENT**

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording, if used in the performance criteria, is detailed below. Essential operating conditions that may be present with training and assessment (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) may also be included.

Specific requirements	Specific requirements are to: • remove, replace/fit protector mouldings, transfers and decals, including door frame decals and anti-scuff protectors
Methods	Methods are to include: • adhesive bonding and mechanical fastening
WHS	WHS requirements are to be in accordance with legislation/regulations/codes of practice and enterprise safety policies and procedures. This may include: • protective clothing and equipment

RANGE STATEMENT	
	• use of tooling and equipment • workplace environment and safety • handling of material • use of firefighting equipment • enterprise first aid • hazard control and hazardous material and substances
Personal protective equipment	Personal protective equipment is to include that prescribed under legislation/regulation/codes of practice and workplace policies and practices
Safe operating procedures	Safe operating procedures are to include, but are not limited to: • operational risk assessment and treatments associated with vehicular movement, toxic substances, electrical safety, machinery movement and operation, manual and mechanical lifting and shifting, working in proximity to others and worksite visitors
Emergency procedures	Emergency procedures related to this unit are to include, but are not limited to: • emergency shutdown and stopping of equipment • extinguishing fires • enterprise first aid requirements • worksite evacuation
Environmental requirements	Environmental requirements are to include, but are not limited to: • waste management, noise, dust and clean-up management
Quality requirements	Quality requirements are to include, but are not limited to: • regulations, including Australian standards • internal company quality policies and standards • enterprise operations and procedures
Statutory/regulatory authorities	Statutory/regulatory authorities may include: • federal, state/territory and local authorities administering Acts, regulations and codes of

RANGE STATEMENT	
	practice
Tooling and equipment	Tooling and equipment may include: • hand tooling, adhesive equipment, measuring equipment and specialist tooling for removal
Materials	Materials may include: • adhesives and cleaning materials
Communications	Communications are to include, but are not limited to: • verbal and visual instructions and fault reporting and may include worksite specific instructions, written instructions, plans or instructions related to job/task, telephones and pagers
Information/documents	Sources of information/documents may include: • verbal or written and graphical instructions, signage, work schedules/plans/specifications, work bulletins, memos, material safety data sheets (MSDS), diagrams or sketches • safe work procedures related to the removal and replacement/refitting of protector mouldings, transfers and decals • regulatory/legislative requirements pertaining to automotive industry, including Australian Design Rules • engineer's design specifications and instructions • organisation work specifications and requirements • instructions issued by authorised enterprise or external persons • Australian standards

Unit Sector(s)

Unit sector	Vehicle body
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Co-requisite units

Not applicable.

Competency field

Competency field	Technical - Body
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