



Australian Government

AURVTN003 Remove and store vehicle body components

Release: 1

AURVTN003 Remove and store vehicle body components

Modification History

Release	Comment
Release 1	New unit of competency.

Application

This unit describes the performance outcomes required to perform pre-repair activities by removing and storing vehicle body components. It involves preparing for the task, selecting and using specialist tools and equipment, following workplace instructions in removing, tagging and storing body components as part of pre-repair requirements, and completing workplace processes and documentation.

It applies to those working in the automotive body service and repair industry.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Competency Field

Vehicle Body

Unit Sector

Technical - Body

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold and italicised text is used, further information is detailed in the range of conditions section.
1. Prepare to remove and store vehicle body components	1.1 Job requirements are determined from workplace instructions 1.2 Workplace procedures and recommended procedures and specifications are sourced and interpreted from original equipment manufacturer (OEM) or authorised agency 1.3 Hazards associated with the work are identified and risks are

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	managed 1.4 <i>Tools and equipment</i>, including personal protective equipment (PPE), are selected and checked for serviceability 1.5 Work is planned to minimise waste according to workplace procedures
2. Remove, tag and store components	2.1 Vehicle components are removed according to specifications of OEM or authorised agency 2.2 Components are tagged and stored according to workplace procedures and without causing damage to system or components 2.3 Additional parts required to complete repair are identified, listed and reported
3. Clean components prior to repair and storage	3.1 Vehicle components are cleaned using recommended cleaning methods and materials according to <i>safety and environmental requirements</i> 3.2 Vehicle components are inspected for damage and repaired according to workplace procedures
4. Complete work processes	4.1 Final inspection is made to ensure work meets workplace expectations and components are presented ready for use 4.2 Work area is cleaned, waste and non-recyclable materials are disposed of, and recyclable material is collected and stored 4.3 Tools and equipment are checked, reported if faulty, and stored according to workplace procedures 4.4 Workplace documentation is processed according to workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance and are not explicit in the performance criteria.

Skills	Description
Learning skills to:	locate specifications and relevant information efficiently.
Writing skills to:	legibly and accurately fill out workplace documentation.
Oral communication skills	clarify instructions and procedures

Skills	Description
to:	
Numeracy skills to:	count vehicle body components and use basic mathematical operations including addition and subtraction, to compare and reconcile records of components.
Planning and organising skills to:	plan own work requirements and prioritise actions to achieve required outcomes and ensure tasks are completed within workplace timeframes.

Range of Conditions

This section specifies work environments and conditions that may affect performance.

Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Bold italicised wording, if used in the performance criteria, is detailed below.

<i>Tools and equipment</i> must include:	- hand and power tools - safety stands, jacks and lifting equipment - storage tabs and racks.
<i>Safety and environmental requirements</i> must include:	- work health and safety (WHS) and occupational health and safety (OHS) requirements, including procedures for: - selecting and using PPE - manually handling and storing vehicle body components - using tools and equipment - environmental requirements, including procedures for trapping, storing and disposing of waste materials.

Unit Mapping Information

Equivalent to AURVTN2003 Carry out pre-repair vehicle body operations

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b4278d82-d487-4070-a8c4-78045ec695b1>

Assessment Requirements for AURVTN003 Remove and store vehicle body components

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Performance Evidence

Before competency can be determined, individuals must demonstrate they can perform the following according to the standard defined in this unit's elements, performance criteria, range of conditions and foundation skills:

- remove and store vehicle body components, accessories and parts on three different vehicles prior to their repair.

Knowledge Evidence

Individuals must be able to demonstrate knowledge of:

- work health and safety (WHS) and occupational health and safety (OHS) requirements relating to removing and storing vehicle body components, including procedures for:
 - selecting and using personal protective equipment (PPE)
 - manually handling and storing vehicle body components
 - using tools and equipment
- environmental requirements, including procedures for trapping, storing and disposing of waste materials
- original equipment manufacturer (OEM) or authorised agency procedures for removing and storing vehicle body components
- vehicle body component removal and storage methods and techniques, including:
 - types and use of tools and equipment
 - pre-repair work inspections
 - removal and storage practices
 - component tagging methods
 - procedures for protecting vehicle and components during removal and storage.

Assessment Conditions

Assessors must satisfy NVR/AQTF assessor requirements.

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessment must include direct observation of tasks.

Where assessment of competency includes third-party evidence, individuals must provide evidence that links them to the vehicle body components that they have removed and stored, e.g. repair orders.

Assessors must verify performance evidence through questioning on skills and knowledge to ensure correct interpretation and application.

The following resources must be made available:

- automotive repair workplace or simulated workplace
- workplace instructions
- PPE required for pre-repairs
- three different vehicles with body components requiring removal and storage
- vehicle protection covers
- tools, equipment and material appropriate for removing and storing vehicle body components.

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