



Australian Government

AURMMA108 Coordinate operations of a motor sport team

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with AUR Automotive Retail, Service and Repair Training Package Version 6.0

Application

This unit describes the skills and knowledge required to coordinate operations of a small motor sport team consisting of a minimum of three persons at a club non-professional level. It involves setting team goals and individual roles and responsibilities, and managing team finances, logistics and competition strategy development.

The unit applies to those working in the motor sport industry.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Unit Sector

Motorsport Management, Leadership and Supervision

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for motor sport event	1.1 Check and interpret controlling body rules, category rules and supplementary regulations requirements 1.2 Identify team member roles and responsibilities for event and check for compliance with controlling body rules, category rules and supplementary regulations and modify as necessary 1.3 Clarify team goals and roles and responsibilities of each team member with team members 1.4 Document agreed roles and responsibilities according to team procedures 1.5 Estimate team financial requirements in consultation with team members and prepare team budget
2. Develop team	2.1 Seek input into competition strategy from team members,

ELEMENTS	PERFORMANCE CRITERIA
competition strategy	review performance in previous events, and examine current event conditions 2.2 Develop team strategy to attain competitive advantage 2.3 Develop and document contingency plans as part of strategy
3. Coordinate team participation at event	3.1 Develop team event schedule and distribute to team members 3.2 Arrange team travel and accommodation requirements 3.3 Allocate event day tasks and brief team members 3.4 Supervise competition vehicle preparation as required and arrange transport requirements 3.5 Document financial transactions according to team procedures 3.6 Supervise team operations at events and make regular checks of team members
4. Coordinate post-event activities	4.1 Arrange and attend post-event team debriefing sessions 4.2 Coordinate competition vehicle post-event check and repairs as required 4.3 Coordinate component and material replenishment 4.4 Prepare and present financial reports to team members for review as required

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

SKILL	DESCRIPTION
Learning	Locates required sources of information efficiently.
Numeracy	- Uses addition, subtraction, division and multiplication functions to estimate team financial requirements and prepare team budgets - Interprets calendars when developing team event schedules.
Oral communication	- Consults with team members regarding team member roles and responsibilities, team financial requirements, and team competition strategies - Briefs team members on allocated responsibilities and tasks - Conveys aspects of event and team member performance during post-event debriefing sessions using language and pace required for audience and purpose.
Reading	Interprets controlling body rules, category rules and

SKILL	DESCRIPTION
	supplementary regulations.
Technology	• Uses computer software to prepare team budgets • Navigates computer software, programs and web browsers to source information when arranging team schedule and team travel and accommodation requirements.

Unit Mapping Information

Supersedes and is equivalent to AURMMA008 Coordinate operations of a motor sport team.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b4278d82-d487-4070-a8c4-78045ec695b1>

Assessment Requirements for AURMMA108 Coordinate operations of a motor sport team

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Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- develop a team competition strategy and implement team operational requirements for at least two different motor sport events, one of which must be a sanctioned motor sport event
- during above coordination work for each event, demonstrate two of the following:
 - identifying and clarifying team member roles and responsibilities
 - managing team finances
 - coordinating team participation in event
 - coordinating post-event activities.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- methods to locate and interpret information required to coordinate operations of a motor sport team, including:
 - information provided by customer and supervisors
 - internet resources, digital programs and software data
 - manufacturer specifications and procedures or equivalent documentation
 - controlling body rules, category rules, and supplementary regulation
- workplace procedures required to coordinate operations of a motor sport team, including:
 - documentation procedures
 - team member expertise and knowledge
- work health and safety (WHS) requirements relating to coordinating operations of a motor sport team, including procedures for identifying hazards and managing risks
- key requirements of controlling body rules, category rules and supplementary regulations for above events

- principles of group dynamics
- key features of basic bookkeeping systems
- scenario and logistics planning
- time management strategies to prioritise event requirements
- elements of competitive advantage, including:
 - promotional advantage
 - technical advantage
 - psychological advantage
- key requirements of commonwealth, state or territory legislation, regulations, standards and codes of practice relating to coordinating the operations of a motor sport team, including reporting and recording procedures.

Assessment Conditions

Competency is to be assessed in the workplace, for one sanctioned event.

Other competencies are to be assessed in an automotive repair workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessment must include direct observation of tasks.

Where assessment of competency includes third-party evidence, individuals must provide evidence that links them to having coordinated team operations at a motor sport event, e.g. work schedule.

Assessors must verify performance evidence through questioning on skills and knowledge to ensure correct interpretation and application.

The following resources must be made available:

- two different motor sport events, including one sanctioned event
- controlling body rules, category rules and supplementary regulations
- equipment, material, work instructions and deadlines appropriate for coordinating operations of a motor sport team.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

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