



Australian Government

Assessment Requirements for AURASA102

Follow safe working practices in an automotive workplace

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with AUR Automotive Retail, Service and Repair Training Package Version 6.0

Performance Evidence

The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:

- move two heavy items in an automotive workplace, safely
- safely use two different dangerous goods in an automotive workplace
- identify fire safety equipment and its application in an automotive workplace
- identify emergency evacuation procedures and responsibilities of self and co-workers in an automotive workplace
- raise one safety concern at a workplace health and safety (WHS) consultative meeting
- carry out one hazard inspection in an automotive workplace
- complete one incident report.

Knowledge Evidence

The candidate must be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:

- basic aspects of relevant state or territory workplace health and safety (WHS) legislation, including:
 - employer responsibilities for workplace practices
 - employee responsibilities to participate in WHS practices
 - employee responsibility to ensure own work practices protect the safety of self, other workers and other people in the workplace
- workplace procedures for:
 - selecting and using personal protective equipment (PPE)
 - identifying hazards, including slip hazards and trip hazards
 - running motor vehicles in the workplace
 - emergency, fire and accident procedures, including:
 - personnel responsibilities
 - evacuation procedures and assembly points

- housekeeping procedures
- purpose and structure of WHS committees, including:
 - roles of workplace personnel
 - qualifications held by workplace personnel, including:
 - first aid
 - cardiopulmonary resuscitation
 - fire warden and workplace evacuation
 - work health and safety representative
- personal safety in an automotive workplace, including:
 - hearing protection
 - skin protection
 - protective clothing
 - protective footwear
 - eye protection
- manual handling, including:
 - storing items
 - planning the lift
 - using correct lifting techniques and equipment
- meaning of WHS symbols and signs
- machine and equipment safety, including:
 - using hand tools and hand-held power tools
 - using compressed air
 - using machine guards
 - electrical tools, including:
 - checking before use
 - faulty equipment tagging and isolation procedures
 - vehicle lifting equipment, including:
 - working in pits
 - using jacks and stands
 - using hoists
 - safe working load (SWL) of jacks and hoists
- vehicle safety, including:
 - engine moving parts
 - engine and exhaust hot components
 - electrical hazards associated with:
 - high voltage ignition systems
 - wearing jewellery while working around high current wiring systems
 - using electrical tools around water
 - batteries
 - fuel, including petrol, diesel and natural and petroleum gas

- high voltage in battery electrical and hybrid vehicles
- high voltage injectors
- hazardous materials, including handling and storing:
 - oils
 - brake fluid
 - brake dust
 - chemicals
 - cleaning products
 - safety data sheets (SDS).

Assessment Conditions

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Assessment must include direct observation of tasks.

Where assessment of competency includes third-party evidence, individuals must provide evidence that links them to having followed safe work practices while working in an automotive workplace, e.g. documented hazard inspection or incident report.

Assessors must verify performance evidence through questioning on skills and knowledge to ensure correct interpretation and application.

The following resources must be made available:

- automotive workplace or simulated workplace
- workplace procedures and instructions relating to safe work practices
- workplace safety and emergency evacuation procedures
- hazardous chemicals and dangerous goods information
- safety materials and equipment relevant to an automotive workplace
- fire safety equipment
- documents for recording workplace safety, accidents and incidents.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b4278d82-d487-4070-a8c4-78045ec695b1>