



Australian Government

AURASA002 Follow safe working practices in an automotive workplace

Release: 1

AURASA002 Follow safe working practices in an automotive workplace

Modification History

Release	Comment
Release 1	New unit of competency.

Application

This unit describes the performance outcomes required to identify and follow safety and emergency procedures in an automotive workplace. It involves those safety procedures to be followed when using workplace hand tools and hand-held power tools, fixed equipment, and chemicals, and when running vehicles and machinery. It includes the individual's responsibility for safety and emergency response in the event of an accident or incident.

It applies to those working on agricultural machinery, heavy commercial vehicles, light vehicles, marine vessels, motorcycles, mobile plant machinery or outdoor power equipment in the automotive service and repair industry.

No licensing, legislative, regulatory or certification requirements apply to this unit at the time of publication.

Competency Field

Common

Unit Sector

Health and Safety

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold and italicised text is used, further information is detailed in the range of conditions section.
1. Identify and follow workplace safety	1.1 Workplace procedures relating to personal safety are identified and followed

Elements	Performance Criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold and italicised text is used, further information is detailed in the range of conditions section.
procedures	1.2 Unsafe situations and hazards are identified and reported according to workplace procedures 1.3 Machinery and equipment breakdowns are identified and reported according to workplace procedures 1.4 Fire hazards are identified and reported, and precautions taken according to workplace procedures 1.5 Workplace procedures and safety requirements for handling and storing dangerous goods and hazardous substances are identified and followed 1.6 Workplace manual handling procedures are identified and followed 1.7 Participation in any WHS consultative arrangements established by workplace is undertaken
2. Identify and follow workplace emergency procedures	2.1 Workplace emergency procedures regarding illness and accidents are identified and followed 2.2 Safety warning alarms and workplace evacuation procedures are identified and followed 2.3 Firefighting appliances and equipment are located and identified for emergency use and application 2.4 Qualified persons are identified for contacting in the event of an incident, accident or sickness of self, co-workers, staff, customers and others 2.5 Accident and incident documentation requirements are followed according to workplace procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance and are not explicit in the performance criteria.

Skills	Description
Learning skills to:	locate sources of information relating to workplace safety requirements.
Reading skills to:	interpret information from manufacturer and workshop literature when seeking procedures required to carry out work safely.
Writing skills to:	legibly and accurately enter information into workplace safety documents and check sheets.

Skills	Description
Oral communication skills to:	- clarify instructions - inform personnel of workplace hazards.
Numeracy skills to:	match hazardous material weights and volumes to safety data sheets (SDS) and work instructions.
Planning and organising skills to:	plan own work requirements to achieve required outcomes while working according to safety requirements.
Self-management skills to:	- follow workplace safety requirements without constant supervision - identify and look after own safety.
Problem solving skills to:	- recognise when unsure of safety procedures and seek help - recognise potential workplace hazards and take action.

Range of Conditions

This section specifies work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Bold italicised wording, if used in the performance criteria, is detailed below.

<i>Workplace procedures</i> must include procedures for:	- selecting and using personal protective equipment (PPE) - identifying hazards - running motor vehicles in the workplace - emergency, fire and accident.
<i>Qualified persons</i> must include:	- those holding a current recognised qualification in any of the following: - first aid - cardiopulmonary resuscitation - fire warden and workplace evacuation - occupational or work health and safety representative.

Unit Mapping Information

Equivalent to AURASA2002 Apply safe working practices in an automotive workplace

Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b4278d82-d487-4070-a8c4-78045ec695b1>

