



Australian Government

AUMASA001 Apply safe work practices in the automotive manufacturing environment

Release: 1

AUMASA001 Apply safe work practices in the automotive manufacturing environment

Modification History

Release	Comment
Release 1	Unit updated to reflect the new standards for Training Packages Replaces AUMASA2001 Monitor and maintain a safe workplace and environment

Application

This unit describes the performance outcomes required to apply safe work practices in an automotive manufacturing environment.

It involves the application of skills and knowledge at a production worker level.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Manufacturing - Common

Unit Sector

Health and Safety

Elements and Performance Criteria

Elements	Performance Criteria
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the range of conditions section
1. Identify work health and safety requirements	1.1 <i>Work health and safety (WHS) requirements</i> applicable to job context are identified 1.2 Roles and responsibilities of key personnel connected with WHS are identified 1.3 <i>Personal protective equipment (PPE)</i> applicable to job context is identified
2. Follow work health and	2.1 <i>Housekeeping</i> is carried out according to workplace

Elements	Performance Criteria
safety procedures	procedures and WHS requirements 2.2 Manual-handling techniques and safety equipment are used according to workplace and manufacturer procedures and WHS requirements 2.3 Personal protective equipment (PPE) is used according to workplace and manufacturer procedures and WHS requirements 2.4 PPE is maintained and stored according to workplace and manufacturer procedures
3. Respond to hazards in the workplace	3.1 Workplace hazards and risks are identified and reported according to workplace procedures 3.2 Non-conformance in the use, storage and labelling of hazardous materials is identified and reported to appropriate personnel
4. Follow emergency procedures	4.1 Emergency procedures are identified, followed and reported to appropriate personnel according to workplace procedures and WHS requirements 4.2 Emergency equipment is accessed and used according to workplace procedures and WHS requirements 4.3 Faulty emergency equipment is identified, tagged and reported
5. Complete incident and accident reports	5.1 Workplace incident and accident reporting procedures are identified 5.2 Incident and accident reports are completed according to workplace procedures and submitted to appropriate personnel

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Skills	Description
Reading skills to:	- interpret workplace and WHS procedures that support safe work practices - interpret and use operating procedures for PPE, manual handling and emergency equipment - interpret safety data sheets (SDS) - interpret labels on containers and hazardous materials.
Writing skills to:	legibly and accurately complete incident and accident reports,

	workplace hazards and risk assessment forms.
Oral communication skills to:	- report non-conformance in the use, storage and labelling of hazardous materials - report workplace emergencies to appropriate personnel.

Range of Conditions

This section specifies work environments and conditions that may affect performance. Essential operating conditions that may be present (depending on the work situation, needs of the candidate, accessibility of the item, and local industry and regional contexts) are included. Bold italicised wording, if used in the performance criteria, is detailed below.

<i>Work health and safety (WHS) requirements</i> must include:	- first aid equipment - procedures for handling hazardous material - hazard control procedures, including those for hazardous materials and toxic substances - manual-handling techniques - personal protective clothing and equipment - safe use of tools, equipment and machinery.
<i>Personal protective equipment</i> must include:	- ear plugs - glasses - gloves - helmets - protective clothing - safety boots.
<i>Housekeeping</i> must include:	- cleaning and maintaining workplace and work areas - removing spillages - storing materials.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=bd587669-08b3-4cd5-85f0-f9fa0c6304c1>

Assessment Requirements for AUMASA001 Apply safe work practices in the automotive manufacturing environment

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Performance Evidence

Before competency can be determined, individuals must have competently applied safe workplace practices in an automotive manufacturing environment on a minimum of two occasions.

Individuals must demonstrate they can:

- follow workplace procedures that support safe work practices
- select and use personal protective equipment (PPE) required to work safely in an automotive manufacturing environment
- select and use approved manual-handling techniques required to work safely in an automotive manufacturing environment
- identify and manage workplace hazards within scope of own responsibility
- complete workplace incident and accident report forms, and risk assessment forms.

Knowledge Evidence

Individuals must be able to demonstrate knowledge of:

- workplace procedures required to work safely, including:
 - emergency procedures
 - procedures for storing and labelling hazardous materials
 - procedures for reporting and recording incidents and accidents
- WHS requirements to ensure safe work practices
- types of PPE equipment relevant to own work
- manual-handling techniques and equipment common workplace hazards and treatment methods.

Assessment Conditions

Assessors must satisfy SNR/AQTF assessor requirements.

Competency is to be assessed in the workplace or a simulated environment that accurately reflects performance in a real workplace setting.

Where assessment of competency includes third-party evidence, individuals must provide evidence of their application of safe work practices in the automotive manufacturing environment, e.g. risk assessment sheets.

Assessors must verify performance evidence through questioning on skills and knowledge to ensure correct interpretation and application.

The following resources must be made available:

- automotive manufacturing workplace or simulated workplace
- workplace procedures that support safe work practices
- PPE appropriate to the candidate's work area
- a range of workplace material requiring handling and storage
- manual handling equipment
- incident and accident reports
- risk assessment forms.

Links

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