



Australian Government

**Assessment Requirements for
AMPQUA421 Prepare for and respond to
an external audit of the establishment's
quality system**

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Modification History

Release	Comments
Release 1	This version released with AMP Australian Meat Processing Training Package Version 8.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has prepared for, and responded to, at least one external audit of an establishment's quality system, including:

- scheduled and managed the planning for external audits
- prepared internal reports for auditors covering expected areas of focus
- facilitated access and accompanied external auditors during audit
- reported the results of the external audit, including any corrective actions that need to be taken, to management.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- regulatory and other requirements for external audits
- the specified regulatory and commercial requirements of the quality system and their impact on the nominated workplace
- audit management strategies to develop an audit plan and audit processes
- legislation, regulations, orders, codes and standards applicable to the areas being audited
- the structure, authority levels and lines of reporting within the organisation.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in a food or meat processing workplace or an environment that accurately represents workplace conditions

- resources, equipment and materials:
 - workplace reporting and monitoring systems
- specifications:
 - policies and procedures that support the quality system
- relationships:
 - interactions with work team.

Assessment for this unit must include at least three forms of evidence.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e2e56b7-698f-4822-84bb-25adbb8443a7>