



Australian Government

**Assessment Requirements for
AMPMGT509 Manage, maintain and
continuously improve workplace health and
safety plans and systems**

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Modification History

Release	Comments
Release 2	This version released with AMP Australian Meat Processing Training Package Version 6.0.
Release 1	This version released with AMP Australian Meat Processing Training Package Version 1.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has, on at least one occasion:

- accessed, where appropriate, specialist external advice to assist in developing WHS systems and plans
- analysed the impact of workforce characteristics, enterprise communication patterns and culture on WHS system design, implementation and operation
- used analysis of enterprise culture, including ethical standards and values, communication systems and workforce characteristics, to develop effective WHS consultative processes
- applied principles and procedures for hazard identification, risk analysis and hierarchy of control in any or all areas of the workplace
- applied problem-solving strategies, including developing practical and creative solutions, showing independence, developing a range of strategies to resolve problems, testing assumptions and addressing customer and workplace concerns
- collected, analysed and reported complex WHS information to stakeholders using formats appropriate for the purpose and the audience
- developed and monitored systems to ensure workforce owns and complies with enterprise safety procedures, including establishing WHS consultative strategies and processes, implementing workplace safety committees and providing relevant training
- developed hazardous events plans in consultation with appropriate personnel and external agencies, including emergency services and government agencies
- established record management systems to monitor compliance, including mandatory notifications and reporting, mandatory licences and certificates, registers, listings and labelling of regulated materials
- identified and applied relevant workplace and regulatory requirements

- identified and interpreted the implications, obligations and requirements established by relevant legislation, regulations, guidelines, codes of practice, and Australian standards for health and safety for the enterprise's directors, management and workforce
- identified appropriate industry or enterprise benchmarks for WHS performance
- improved health and safety performance, including developing WHS plans and strategies, acting on performance information and developing continuous review processes, including recommendations in the WHS planning process
- integrated enterprise WHS policies and procedures with relevant organisation management systems, including incorporating WHS responsibilities into all relevant workplace documents and strategies for ensuring visitors and contractors comply with enterprise health and safety policies
- monitored enterprise health and safety performance, including analysing health and safety information and measuring performance against enterprise goals, targets and benchmarks
- observed standard workplace WHS requirements while performing duties
- prepared action plans identifying WHS goals, managerial responsibilities and operational strategies
- prepared and monitored enterprise training plan for all levels of organisation to enable workforce commitment to workplace health and safety
- presented reports according to legal and enterprise requirements
- established enterprise health and safety goals and targets through consultation with stakeholders and analysis of enterprise WHS data
- systematically analysed the causes of accidents, incidents and work-related injuries and illnesses, and took corrective action by identifying and introducing programs for reduction of accidents and injuries
- updated enterprise policies, plans and practices to account for changes to relevant legislation, regulations, codes of practice and guidelines
- used available information and communications technology, including modelling and evaluation software, to collect, monitor, analyse and report enterprise safety data.
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Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- enterprise requirements for using external experts to assist in developing WHS systems and plans
- impacts of enterprise WHS policies, systems and procedures on all organisation management systems and operations, including processing, production, maintenance, contracting, distribution and administration
- WHS hazards, risks and controls relevant to enterprise operations, procedures and products.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in a meat industry enterprise or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - access to appropriate technology to model and evaluate WHS data
- specifications:
 - access to workplace documents such as policies, procedures, processes, forms
 - access to specific legislation/codes of practice relevant to enterprise operations.

A minimum of three different forms of assessment must be used.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e2e56b7-698f-4822-84bb-25adbb8443a7>