



Australian Government

AMPCOR204 Follow safe work policies and procedures

Release: 2

AMPCOR204 Follow safe work policies and procedures

Modification History

Release	Comments
Release 2	This version released with AMP Australian Meat Processing Training Package Version 5.0.
Release 1	This version released with AMP Australian Meat Processing Training Package Version 1.0.

Application

This unit describes the skills and knowledge required to work safely in a meat establishment.

This unit is applicable to workers in abattoirs, knackerries, boning rooms, game processing plants, smallgoods plants, food services operations, wholesalers and meat retail premises.

This unit must be delivered and assessed in the context of Australian meat industry standards and regulations.

No licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Understand and fulfil workplace health and safety responsibilities	1.1 Meet workplace health and safety responsibilities according to regulatory and workplace requirements 1.2 Recognise and explain workplace health and safety responsibilities of key personnel
2. Follow workplace health and safety policies	2.1 Follow workplace health and safety policies, procedures and

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
and procedures	programs 2.2 Use, maintain and store Personal Protective Equipment (PPE) as appropriate
3. Follow legal provisions related to workplace health and safety	3.1 Follow relevant provisions of workplace health and safety legislation and codes of practice
4. Contribute to workplace health and safety	4.1 Raise workplace health and safety issues with designated personnel in accordance with workplace requirements and relevant legislation 4.2 Contribute to WHS through participation appropriate to the scope of own responsibilities and competencies
5. Follow workplace requirements for hazard identification and risk control	5.1 Recognise and report hazards to health and safety in the work area to designated personnel according to workplace requirements 5.2 Follow workplace requirements for controlling risks to health and safety
6. Follow emergency procedures	6.1 Follow emergency procedures according to workplace requirements 6.2 Follow reporting procedures for emergencies according to workplace requirements
7. Operate machinery safely	7.1 Operate machinery according to safe work practices and procedures 7.2 Operate and maintain machinery according to manufacturer specifications and workplace requirements

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
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Foundation Skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
AMPCOR204 Follow safe work policies and procedures Release 2	AMPCOR204 Follow safe work policies and procedures Release 1	Repeated word removed from Element 2	Equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e2e56b7-698f-4822-84bb-25adbb8443a7>

Assessment Requirements for AMPCOR204 Follow safe work policies and procedures

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Performance Evidence

The candidate must be observed consistently complying with workplace health and safety requirements in the workplace under normal production conditions.

The candidate must:

- work safely as an individual and as a member of a team
- explain and report on workplace health and safety issues
- demonstrate safe work practices in all worksite activities
- follow workplace health and safety policies and procedures
- identify and apply relevant regulatory requirements as applicable
- identify and follow emergency procedures, including evacuation procedures, according to workplace requirements
- identify workplace health and safety hazards especially slips, falls and manual handling
- list hazards at the work site and control measures that have been implemented
- outline and observe own workplace health and safety legal responsibilities
- outline the employer's workplace health and safety legal requirements
- seek advice from more experienced colleagues or from manuals in order to operate new machinery and equipment safely
- use relevant communication skills.

Knowledge Evidence

The candidate must demonstrate a basic factual, technical and procedural knowledge of:

- use, maintenance and storage of PPE required for different areas of the worksite, according to workplace requirements and manufacturer specifications
- ways of minimising manual handling hazards
- safe operating procedures for machinery at own work station
- procedures for reporting accidents at the work site

- functions of workplace health and safety committees and representatives at the work site
- PPE that must be worn for different areas at the work site
- process for making suggestions for improvement.

Assessment Conditions

As a minimum, the following three forms of evidence must be used:

- quiz of underpinning knowledge
- workplace demonstration
- workplace referee or third-party report of performance over time

Assessors must satisfy current standards for RTOs.

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