



Australian Government

AMPA3113 Prepare a kill sheet

Release: 1

AMPA3113 Prepare a kill sheet

Modification History

Release	TP Version	Comment
1	AMPv2.0	Initial release

Application

This unit describes the skills and knowledge required to prepare a kill sheet for a slaughter floor.

This unit is applicable to staff in a processing plant who are responsible for the preparation of a kill sheet which sets the order for processing livestock for a shift.

All work should be carried out to comply with workplace procedures, customer requirements and product specifications.

This unit applies to individuals who work under broad direction and take responsibility for their own work including limited responsibility for the work of others. They provide and communicate solutions to a range of predictable problems.

No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

This unit must be delivered and assessed in the context of Australian meat processing standards and regulations.

Pre-requisite Unit

Nil.

Unit Sector

Elements and Performance Criteria

Element	Performance criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Review stock arrival documentation	1.1 Check all relevant paperwork has been received, e.g., National Vendor Declarations (NVDs) or Post-Sale Summaries (PSSs)
2. Prepare kill sheet	2.1 Prepare kill sheet according to workplace requirements and

Element	Performance criteria
	livestock advice 2.2 Liaise with livestock staff to determine correct order for stock presentation to slaughter 2.3 Ensure relevant staff receive kill sheet in a timely manner according to work place requirements
3. Make adjustments to the kill sheet throughout the day	3.1 Liaise with slaughter floor staff to ensure kill sheet is modified if stock are presented out of order, e.g. emergency kills 3.2 Modify kill sheet as and when livestock or on-floor issues alter the order or number of stock to be processed 3.3 Ensure relevant staff received modified kill sheets in a timely manner according to work place requirements
4. Identify NLIS requirements that apply to meat processors	4.1 Explain the company's NLIS reporting requirements 4.2 Ensure the kill sheet reconciliations are completed and enable an accurate upload of NLIS data

Foundation Skills

Foundation Skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Unit Mapping Information

This unit is equivalent to MTMP3120A Prepare a kill sheet.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e2e56b7-698f-4822-84bb-25adbb8443a7>

Assessment Requirements for AMPA3113 Prepare a kill sheet

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Performance Evidence

The candidate must prepare a kill sheet for a slaughter floor.

The candidate must:

- review stock arrival documentation
- prepare kill sheet
- modify a kill sheet to meet changes to production scheduling
- make adjustments to the kill sheet throughout the day
- interpret an abattoir's kill sheet
- reconcile kill sheets at the end of production
- explain the importance of the Property Identification Code (PIC) and NVD
- read and interpret NVDs
- advise livestock and slaughter floor staff of changes in the kill sheet and provide support as required
- communicate relevant to work instructions and Standard Operating Procedures (SOPs) effectively with slaughter floor and livestock supervisors
- take appropriate steps to minimise workplace health and safety risks when working with livestock

Knowledge Evidence

The candidate must demonstrate a factual, technical, procedural and theoretical knowledge of:

- the NLIS system, including the origin and nature of the system, its commercial importance, role in food safety and reporting requirements, role in traceability
- NLIS status, abbreviations and what they mean, and the required actions to be taken in response
- regulatory requirements which impact on when stock must be presented for processing
- workplace requirements that impact on the order in which categories of stock are presented
- workplace arrangements for dealing with non-tagged animals
- kill sheet distribution requirements
- impact of kill sheet changes on lairage and production staff

Assessment Conditions

Assessment must be conducted in the workplace.

As a minimum, the following three forms of assessment must be used:

- quiz of underpinning knowledge
- workplace demonstration
- workplace referee or third-party report of performance over time

Assessors must satisfy the current standards for RTOs.

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