



Australian Government

Department of Education, Employment and Workplace Relations

AHCWRK202A Observe environmental work practices

Release: 1

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Modification History

Not Applicable

Unit Descriptor

Unit descriptor	This unit covers the process of observing and contributing to positive environmental work practices and defines the standard required to: follow workplace procedures to minimise environmental impacts; minimise and dispose of waste in an environmentally responsible way; use non renewable resources responsibly and reuse where possible; record data relating to environmental risks, impacts and management if required.
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Application of the Unit

Application of the unit	This unit applies to all workers in agricultural, horticultural and land management industries. It describes the process of observing and contributing to positive environmental work practices and requires active participation in improving environmental outcomes at work under clear reporting lines and procedures.
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Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units		

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Not Applicable

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA

ELEMENT	PERFORMANCE CRITERIA
1. Follow environmental workplace practices	1.1. Workplace practices and work instructions relating to potential environmental impacts are recognised and followed, and clarification is sought where necessary. 1.2. Changes to work practices and procedures are responded to positively and promptly in accordance with enterprise requirements. 1.3. Relevant legislation, codes and national standards that impact on workplace environmental practices are recognised and followed.
2. Contribute to improved environmental work practices	2.1. Suggestions are made to designated personnel for improvements to workplace practices where possible. 2.2. Information is gathered and improvements are suggested to support the development of improved workplace approaches to environmental practices. 2.3. Environmental issues and their relationship to workplace practices are discussed in the workplace with colleagues and designated personnel. 2.4. Contributions to the review of environmental practices and policies are made within limits of responsibility.
3. Recognise and report on a potential environmental threat	3.1. Signs or symptoms of the potential environmental threat are recognised. 3.2. Information about or observations of a potential environmental threat are reported to supervisors and/or appropriate authorities. 3.3. Location and extent of the potential environmental threat is accurately recorded. 3.4. Reports on the potential environmental threat are completed according to enterprise guidelines.
4. Maintain environmental records	4.1. Environmental records are accurately prepared as required according to enterprise policies and procedures. 4.2. Environmental records are stored securely in a form accessible for reporting purposes.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- communicate with supervisors and workplace colleagues
- recognise basic environmental hazards and threats
- follow workplace directions and instructions related to environment
- keep simple environmental records
- use literacy skills to follow sequenced written instructions and record information accurately and legibly
- use oral communication skills/language competence to fulfil the job role as specified by the organisation including questioning, active listening, asking for clarification and seeking advice from supervisor
- use numeracy skills to estimate, calculate and record routine workplace measures
- use interpersonal skills to relate to people from a range of social, cultural and ethnic backgrounds and with a range of physical and mental abilities.

Required knowledge

- relevant legislation from all levels of government on environmental issues
- relevant environmental policies and workplace/industry practices and procedures
- good practice approaches relevant to work area particularly in regard to minimising environment hazards and risks, and improving environmental performance
- environmental issues, especially in regard to water catchments, air, noise, ecosystems, habitat, efficient use of resources, sustainability and waste minimisation
- potential environmental threats and problems relevant to a given region and occupation
- general work place practices and their potential impact on the environment.

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

Critical aspects for assessment and evidence required to demonstrate competency in this unit

The evidence required to demonstrate competency in this unit must be relevant to workplace operations and satisfy holistically all of the requirements of the performance criteria and required skills and knowledge and include achievement of the following:

- follow workplace procedures to minimise environmental impacts
- minimise and dispose of waste in an environmentally responsible way
- use non renewable resources responsibly and reuse where possible
- record data relating to environmental risks, impacts and management if required.

Context of and specific resources for assessment

Competency requires the application of work practices under work conditions. Selection and use of resources for some worksites may differ due to the regional or enterprise circumstances.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole.

Issues may include:

- all environmental issues in regard to water catchments, air, noise, ecosystems, habitat
- efficient use of resources
- sustainability
- carbon emissions
- waste minimisation.

Unit Sector(s)

Unit sector	Work
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Co-requisite units

Co-requisite units		

Competency field

Competency field	
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