



Australian Government

Department of Education, Employment and Workplace Relations

AHCPGD305A Conduct operational inspection of park facilities

Release: 1

AHCPGD305A Conduct operational inspection of park facilities

Modification History

Not Applicable

Unit Descriptor

Unit descriptor	This unit covers the process of inspecting park/recreational facilities to identify hazards, existing and/or potential risks, and non-conformities with Australian Standards and Occupational Health and Safety (OHS) requirements and defines the standard required to: confirm with client the facilities to be inspected, standards to be referenced and reporting formats; conduct inspections and record details of non-conformities; note signs of potential damage or issues that may arise and require follow-up; evaluate condition of facilities; communicate directly any issues requiring urgent action; and complete inspection reports.
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Application of the Unit

Application of the unit	This unit applies to the process of conducting an operational inspection of park/recreational facilities and is likely to be under limited supervision from others and with checking only related to overall progress. The work is normally done within routines, methods and procedures where some discretion and judgement is required in the selection of equipment and materials, organisation of work, services, actions and the achievement of outcomes within time and budgetary constraints.
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Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units		

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Not Applicable

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA

ELEMENT	PERFORMANCE CRITERIA
1. Prepare for operational inspection	1.1. Specific facilities and equipment to be inspected and purpose of the inspection are determined according to operational request. 1.2. Tools and equipment for testing and inspection are selected according to enterprise work procedures. 1.3. Pre-operational and safety checks are carried out on tools and equipment according to manufacturer specifications and enterprise work procedures. 1.4. Appropriate checklists and reporting formats are prepared to suit the application. 1.5. Different types of facilities are identified from checklist descriptions. 1.6. Specific terminology used in checklists is clarified with the supervisor.
2. Undertake operational inspection	2.1. Modes of non-conformity with Australian Standards, OHS guidelines and enterprise standards are identified and recorded. 2.2. Hazards and indications and signs of hidden faults are detected and recorded. 2.3. Checklist entries are concise and accurate. 2.4. Inspections are undertaken according to OHS requirements.
3. Finalise the park inspection	3.1. Situations requiring urgent action or closure of facilities are reported immediately to supervisors. 3.2. Recommendations to rectify non-conformities are noted as required. 3.3. An inspection report is completed and submitted to the client/supervisor.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- evaluation of condition of facilities
- understand design symbols and terminology
- compare actual measurements of inspected components with legal, OHS and/or

REQUIRED SKILLS AND KNOWLEDGE

- enterprise standards and specifications
- apply judgement of estimated level of conformity
- utilise proforma reporting and work procedure documents
- estimate degree of urgency to report serious situations
- use oral communication skills/language competence to fulfil the job role as specified by the organisation, including questioning techniques, active listening, clarifying information and consulting with supervisors as required
- use numeracy skills to estimate, calculate and record routine workplace measures
- use interpersonal skills to work with and relate to people from a range of cultural, social and religious backgrounds and with a range of physical and mental abilities.

Required knowledge

- the range, use and safety parameters of park/recreational facilities and equipment, their material construction and maintenance requirements
- the operational expectations and enterprise standards for the presentation and working order of a range of park/recreational facilities and equipment
- different modes of non-conformity that may be identified in reference to relevant Australian Standards and OHS requirements
- terminology used to describe different components of park/recreational facilities and equipment
- inspection procedures and techniques, and legal and enterprise reporting requirements for maintenance, repair and replacement recommendations
- OHS legislative requirements and codes of practice associated with public use of park facilities
- identification, assessment and control of hazards.

Evidence Guide

EVIDENCE GUIDE	
The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.	
Overview of assessment	
Critical aspects for assessment and evidence required to demonstrate competency in this unit	The evidence required to demonstrate competency in this unit must be relevant to workplace operations and satisfy holistically all of the requirements of the performance criteria and required skills and knowledge and include achievement of the following: • confirm with client the facilities to be inspected, standards to be referenced and reporting formats • conduct inspections and record details of non-conformities • note signs of potential damage or issues that may arise and require follow up • evaluate condition of facilities • communicate directly any issues requiring urgent action • complete inspection reports.
Context of and specific resources for assessment	Competency requires the application of work practices under work conditions. Selection and use of resources for some worksites may differ due to the regional or enterprise circumstances.

Range Statement

RANGE STATEMENT	
The range statement relates to the unit of competency as a whole.	
Facilities may include:	• park facilities and associated hazards.
Inspection is carried out for:	• existing and/or potential risks and non-conformities with Australian Standards and OHS requirements.

Unit Sector(s)

Unit sector	Parks and gardens
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Co-requisite units

Co-requisite units		

Competency field

Competency field	
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