



Australian Government

Department of Education, Employment and Workplace Relations

AHCNSY101A Support nursery work

Release: 1

AHCNSY101A Support nursery work

Modification History

Not Applicable

Unit Descriptor

Unit descriptor	This unit covers supporting nursery work and defines the standard required to: apply safe work practices; apply correct plant handling techniques; plant, maintain and pack plants; and prepare, use and clean tools and equipment.
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Application of the Unit

Application of the unit	This unit applies to the provision of support to those undertaking work in both production and retail nurseries.
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Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units		

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Not Applicable

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA

ELEMENT	PERFORMANCE CRITERIA
1. Prepare materials, tools and equipment for nursery work	1.1. Required materials, tools and equipment are identified according to lists provided and/or supervisor's instructions. 1.2. Checks are conducted on all materials, tools and equipment, with insufficient or faulty items reported to the supervisor. 1.3. Techniques used when loading and unloading materials demonstrate correct manual handling, and minimise damage to the load and the vehicle. 1.4. Suitable personal protective equipment (PPE) is selected and checked prior to use. 1.5. Nursery support is provided according to Occupational Health and Safety (OHS) requirements and workplace information. 1.6. OHS hazards are identified and reported to the supervisor.
2. Undertake nursery work as directed	2.1. Instructions and directions provided by supervisor are followed, and clarification sought when necessary. 2.2. Nursery work is undertaken in a safe and environmentally appropriate manner according to nursery guidelines. 2.3. Interactions with other staff and customers are carried out in a positive and professional manner. 2.4. Nursery policy, procedures and OHS requirements in relation to workplace hygiene practices, handling and disposal of materials are observed. 2.5. Problems or difficulties in completing work to required standards or timelines are reported to supervisor.
3. Store and stockpile materials	3.1. Plant debris and waste material produced during nursery activities are stored according to supervisor's instructions. 3.2. Plant debris and waste materials are prepared and processed in an appropriate and safe manner according to supervisor's instructions. 3.3. Surplus materials are stockpiled for removal according to supervisor's instructions. 3.4. A clean and safe work site is maintained while completing nursery activities.
4. Clean up on completion of	4.1. Plants and materials are stored according to supervisor's instructions and OHS requirements.

ELEMENT	PERFORMANCE CRITERIA
nursery work	4.2. Tools and equipment are cleaned, maintained and stored according to manufacturer specifications and supervisor's instructions. 4.3. Work outcomes are reported to the supervisor.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- follow safety directions
- prepare materials, tools and equipment for nursery work
- undertake nursery work as directed
- store and stockpile materials
- clean up on completion of nursery work
- use literacy skills to read and follow a range of basic instructions
- use oral communication skills/language competence to communicate effectively with others
- use numeracy skills to complete basic calculations
- use interpersonal skills to work with and relate to people from a range of cultural, social and religious backgrounds.

Required knowledge

- safe work practices
- nursery hygiene and quality control
- nursery plant maintenance activities
- basic stock control procedures
- propagation techniques
- OHS and environmental legislative and enterprise requirements.

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

Critical aspects for assessment and evidence required to demonstrate competency in this unit

The evidence required to demonstrate competency in this unit must be relevant to workplace operations and satisfy holistically all of the requirements of the performance criteria and required skills and knowledge and include achievement of the following:

- apply safe work practices
- apply correct plant handling techniques
- plant, maintain and pack plants
- prepare, use and clean tools and equipment.

Context of and specific resources for assessment

Competency requires the application of work practices under work conditions. Selection and use of resources for some worksites may differ due to the regional or enterprise circumstances.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole.

Support may include:

- support of others undertaking nursery activities.

Unit Sector(s)

Unit sector

Nursery

Co-requisite units

Co-requisite units		

Competency field

Competency field	
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