



Australian Government

Department of Education, Employment and Workplace Relations

AHCLSK415A Oversee alpaca farm activities

Release: 1

AHCLSK415A Oversee alpaca farm activities

Modification History

Not Applicable

Unit Descriptor

Unit descriptor	This unit covers overseeing alpaca farm activities and defines the standard required to: complete appropriate forms and records; manage nomination of alpacas for sale, exhibition and competition; maintain operational and breeding records.
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Application of the Unit

Application of the unit	This unit applies to those whose job role includes overseeing activities on an alpaca farm, particularly maintaining the farms administrative affairs.
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Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units		

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Not Applicable

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA

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1. Maintain farm records	1.1.Information required to successfully manage farm activities is identified and obtained. 1.2.Record keeping and information management systems in place within farm are maintained and managed to ensure that sound records may be accessed at any time. 1.3.Required pedigrees and histories are obtained from, or supplied to, relevant controlling body. 1.4.Alpaca transfer and registration forms are completed and forwarded to relevant controlling body.
2. Identify and nominate alpacas for sale, exhibition or competition	2.1.Individual alpacas are considered for sale, exhibition or competition according to enterprise objectives and procedures. 2.2.Appropriate entry forms are obtained, completed and submitted for specified activity and any required entry fees are paid.
3. Oversee alpaca farm activities	3.1.Risks associated with alpaca farm activities are identified. Site quarantine and other biosecurity protocols, including hygiene and cleanliness of work areas, are applied to all animals and activities as appropriate. 3.2.Services to be provided for clients' animals are agreed with each client and documented. 3.3.Plan is developed and agreed with each client for management of identified risks in relation to services provided. 3.4.Alpacas arriving at the property are identified in line with established farm protocols.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- identifying hazards and implementing safe work procedures
- keeping alpaca farm records that comply with requirements of controlling body
- use literacy skills to read, interpret and follow organisational policies and procedures, develop sequenced written instructions, record accurately and legibly

REQUIRED SKILLS AND KNOWLEDGE

information collected and select and apply procedures to a range of tasks

- use oral communication skills/language competence to fulfil the job role as specified by the organisation including questioning, active listening, asking for clarification, negotiating solutions and responding to a range of views
- use numeracy skills to estimate, calculate and record routine and more complex workplace measures and data
- use interpersonal skills to work with others and relate to people from a range of cultural, social and religious backgrounds and with a range of physical and mental abilities.

Required knowledge

- relevant legislation and regulations relating to Occupational Health and Safety (OHS), waste and environment management, animal health and welfare, and employment of staff and contractors
- relevant state and territory legislation, regulations and codes of practice with regard to workplace occupational health and safety, and the use and control of machinery and equipment
- requirements and procedures laid down by the breed society for recording and communicating farm records
- risk management procedures required when providing services to clients' animals.

Evidence Guide

EVIDENCE GUIDE	
The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.	
Overview of assessment	
Critical aspects for assessment and evidence required to demonstrate competency in this unit	The evidence required to demonstrate competency in this unit must be relevant to workplace operations and satisfy holistically all of the requirements of the performance criteria and required skills and knowledge and include achievement of the following: • complete appropriate forms and records • manage nomination of alpacas for sale, exhibition and competition • maintain operational and breeding records.
Context of and specific resources for assessment	Competency requires the application of work practices under work conditions. Selection and use of resources for some worksites may differ due to the regional or enterprise circumstances.

Range Statement

RANGE STATEMENT	
The range statement relates to the unit of competency as a whole.	
Activities may include:	• all operational and breeding activities, and the associated records, for alpaca production.

Unit Sector(s)

Unit sector	Livestock
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Co-requisite units

Co-requisite units		

Competency field

Competency field	
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