



Australian Government

Department of Education, Employment and Workplace Relations

AHCLSK414A Arrange transport for farm produce or livestock

Release: 1

AHCLSK414A Arrange transport for farm produce or livestock

Modification History

Not Applicable

Unit Descriptor

Unit descriptor	This unit covers arranging transport for farm produce or livestock and defines the standard required to: source and negotiate an appropriate transportation agreement; obtain permits and clearances; ensure the accurate and timely completion of relevant documentation.
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Application of the Unit

Application of the unit	This unit applies to those whose job role includes arranging and coordinating the transport of farm produce, fodder or livestock.
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Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units		

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Not Applicable

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA

ELEMENT	PERFORMANCE CRITERIA
1. Confirm transport requirements	1.1. Transport requirements are confirmed according to enterprise marketing and production plans. 1.2. The amount and type of farm produce and/or number of livestock to be transported, the pick up or delivery requirements, and the route to be taken is confirmed according to enterprise instructions. 1.3. Legislative requirements associated with the transport farm produce or livestock are identified and complied with.
2. Prepare transport plan	2.1. Equipment, vehicles and resources required to transport farm produce or livestock are determined and arranged according to enterprise requirements. 2.2. Relevant authorisations, permits or animal identification requirements are identified, sought and obtained according to legislative requirements. 2.3. Transport arrangements include pick up and delivery details, and any requirement to unload livestock to allow for spelling, are documented. 2.4. Conditions to be maintained for produce, including separation for product integrity, are documented. 2.5. Compensation or penalties for damage to produce or livestock is negotiated, or transport insurance is obtained.
3. Source and select carrier	3.1. Carriers are sourced to ascertain availability, terms and conditions in relation to transport and enterprise requirements. 3.2. Carriers who satisfy the transport requirements are contacted to negotiate suitable costs, terms and cartage conditions. 3.3. Carrier is selected and negotiations are confirmed with an agreement and insurance arrangements prepared accordingly.
4. Co-ordinate transport arrangement	4.1. Relevant documentation is complete, accurate and according to industry, legislative and enterprise requirements. 4.2. Operational staff and contractors are communicated with regularly to confirm arrangements are clear and understood. 4.3. Scheduling arrangements and preparation of farm produce or livestock in readiness for transportation are checked and confirmed with enterprise personnel.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- organise quotes and negotiate effective transport contracts
- co-ordinate transport operations
- use literacy skills to read, interpret and follow organisational policies and procedures, develop sequenced written instructions, record accurately and legibly information collected and select and apply procedures to a range of tasks
- use oral communication skills/language competence to fulfil the job role as specified by the organisation including questioning, active listening, asking for clarification, negotiating solutions and responding to a range of views
- use numeracy skills to estimate, calculate and record routine and more complex workplace measures and data
- use interpersonal skills to work with others and relate to people from a range of cultural, social and religious backgrounds and with a range of physical and mental abilities.

Required knowledge

- industry and legislative requirements for the transport of grain and livestock
- safety requirements for livestock and personnel
- animal welfare and Occupational Health and Safety (OHS) legislative requirements
- transportation availability and costing alternatives
- environmental codes of practice and management practices, and processes to minimise noise, odours, and debris from transport operations.

Evidence Guide

EVIDENCE GUIDE	
The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.	
Overview of assessment	
Critical aspects for assessment and evidence required to demonstrate competency in this unit	The evidence required to demonstrate competency in this unit must be relevant to workplace operations and satisfy holistically all of the requirements of the performance criteria and required skills and knowledge and include achievement of the following: • source and negotiate an appropriate transportation agreement • obtain permits and clearances • ensure the accurate and timely completion of relevant documentation.
Context of and specific resources for assessment	Competency requires the application of work practices under work conditions. Selection and use of resources for some worksites may differ due to the regional or enterprise circumstances.

Range Statement

RANGE STATEMENT	
The range statement relates to the unit of competency as a whole.	
Transport activities may include:	• the transport of a range of farm produce, fodder and livestock.

Unit Sector(s)

Unit sector	Livestock
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Co-requisite units

Co-requisite units		

Competency field

Competency field	
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