



Australian Government

Department of Education, Employment and Workplace Relations

AHCLSK306A Coordinate and monitor production performance

Release: 1

AHCLSK306A Coordinate and monitor production performance

Modification History

Not Applicable

Unit Descriptor

Unit descriptor	This unit covers the process of coordinating resources and monitoring the work of others within an intensive production process and defines the standard required to: read and interpret cost sheets, production information, target statistics, quantities of feed and other inputs; prepare and present production and other information in a manner that is readily accessible for both management and operators; prepare, update and amend spread-sheeted information using a software package; plan and implement the activities contained in livestock production plans; recognise when performance standards are not met, and investigate and report findings in written form; provide leadership for staff including feedback on performance.
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Application of the Unit

Application of the unit	This unit applies to the coordinating and monitoring intensive production performance is likely to be under management supervision, with checking only related to overall progress.
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Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite units	

Prerequisite units		

Employability Skills Information

Employability skills	This unit contains employability skills.
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Elements and Performance Criteria Pre-Content

Not Applicable

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA

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1. Prepare for work in the production area	1.1. Work to be undertaken is interpreted from work program where necessary, and confirmed with management. 1.2. Occupational Health and Safety (OHS) hazards are identified, risk assessed and suitable controls implemented. 1.3. Suitable personal protective equipment is selected, used and maintained. 1.4. Tools and equipment suitable for the work to be undertaken are selected, checked, and maintained if necessary. 1.5. The personal protective equipment and other safety requirements are clearly communicated to staff and contractors, and confirmation of that clear communication is sought.
2. Coordinate work activities	2.1. Work required of staff and contractors is clear, unambiguous and follows the production plans and programs. 2.2. Work schedules, plans and priorities are met according to the needs of the organisation or situation. 2.3. The allocation of work optimises resources and the existing competencies of staff. 2.4. Feedback is provided to staff and management on request, or as necessary in accordance with established industry standards.
3. Monitor daily operations	3.1. Manure and litter consistency is assessed and treated to prevent deterioration, where appropriate. 3.2. The designated lighting and internal environment programs for the unit are implemented. 3.3. Checks are made to ensure that effluent storage and disposal systems are operated according to the production program and manufacturer's instructions. 3.4. Checks are made to ensure that all rubbish and used consumables are removed from production site according to the requirements of the production program. 3.5. Herd/flock and shed conditions are regularly observed for signs of ill health, and changes recorded and reported. 3.6. Checks are made to ensure that the OHS requirements are being observed and followed.

ELEMENT	PERFORMANCE CRITERIA
	3.7. Operational staff and any contractors are communicated with regularly to ensure smooth operation and progress.
4. Monitor herd/flock health	4.1. Herd/flock and shed conditions are regularly observed for signs of ill health and changes recorded and reported. 4.2. Livestock is examined for evidence of disease through correct post-mortem techniques in line with individual unit standard and veterinary advice. 4.3. Disease status of unit stock is assessed and evaluated, and serviceman or veterinary assistance notified when required. 4.4. Components of quarantine procedures are regularly checked for compliance.
5. Complete records and documentation	5.1. Information gathered throughout production operations is gathered and collated. 5.2. Collated information is graphed where required, and prepared for presentation to supervisor or manager ready for easy recognition and extraction of data. 5.3. Information gathering, collation and presentation are undertaken promptly, efficiently and accurately.

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

This section describes the skills and knowledge required for this unit.

Required skills

- maintain biosecurity procedures and report concerns immediately
- read and interpret cost sheets, production information, target statistics, quantities of feed and other inputs
- prepare and present production and other information in a manner that is readily accessible for both management and operators
- monitor temperature and adjust as required
- prepare, update and amend spread-sheeted information using a software package
- discuss production performance, risk and hazard potential, quality of output, and methods of production with both management and operators
- plan and implement the activities contained in livestock production plans

REQUIRED SKILLS AND KNOWLEDGE

- observe, identify and react appropriately to OHS hazards and environment risks
- recognise when performance standards are not met and investigate and report findings in written form
- provide supervision of staff including allocating duties and feedback on performance
- use oral communication skills/language competence to fulfil the job role as specified by the organisation, including questioning techniques, active listening, clarifying information and consulting with supervisors as required
- use numeracy skills to estimate, calculate and record routine workplace measures
- use interpersonal skills to work with and relate to people from a range of cultural, social and religious backgrounds and with a range of physical and mental abilities.

Required knowledge

- biosecurity procedures and codes of practice
- common livestock diseases and clinical signs
- relevant industry, environmental and quality standards (inc ISO9002:1094)
- animal welfare codes of practice and procedures
- types of sheds and equipment
- costs, depreciation, measuring livestock performance economically
- interpreting raw data to determine issues and problems
- recording and reporting requirements
- fundamentals of quarantine and control methods
- feed ingredients and additives.
- water reticulation systems and quality.

Evidence Guide

EVIDENCE GUIDE

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, range statement and the Assessment Guidelines for the Training Package.

Overview of assessment

Critical aspects for assessment and evidence required to demonstrate competency in this unit

The evidence required to demonstrate competency in this unit must be relevant to workplace operations and satisfy holistically all of the requirements of the performance criteria and required skills and knowledge and include achievement of the following:

- read and interpret cost sheets, production information, target statistics, quantities of feed and other inputs
- prepare and present production and other information in a manner that is readily accessible for both management and operators
- prepare, update and amend spread-sheeted information using a software package
- plan and implement the activities contained in livestock production plans
- recognise when performance standards are not met, and investigate and report findings in written form
- provide leadership for staff including feedback on performance.

Context of and specific resources for assessment

Competency requires the application of work practices under work conditions. Selection and use of resources for some worksites may differ due to the regional or enterprise circumstances.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole.

Types of productions may include: • intensive production of pigs or poultry.

Unit Sector(s)

Unit sector	Livestock
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Co-requisite units

Co-requisite units		

Competency field

Competency field	
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