



Australian Government

**Assessment Requirements for
AHCWRK520 Develop workplace policy
and procedures for environment and
sustainability**

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Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has developed workplace policy and procedures for environment and sustainability on at least one occasion and has:

- researched, interpreted and applied legislative, regulatory and industry requirements relevant to the development of workplace policy and procedures for environment and sustainability
- planned, developed and implemented organisational policy that complies with legislative requirements
- communicated with stakeholders to discuss approaches to policy development and implementation
- developed and monitored procedures for analysing data on workplace resource consumption
- reviewed policies and procedures, and identified improvements while benchmarking against industry best practice
- incorporated continuous improvement and modified policy and procedures.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- workplace environment and sustainability legislation, regulations and workplace procedures relevant to the development of workplace policy and procedures for environment and sustainability
- legislative, regulatory and industry requirements relevant to the development of workplace policy and procedures for environment and sustainability
- policy development processes and practices
- relevant organisational policies, procedures to improve workplace environment and sustainability work practices

- principles of environmental hazard analysis and risk assessment
- principles, practices and available tools and techniques of environment and sustainability management relevant to the particular industry context
- quality assurance systems relevant to own organisation
- best practice approaches relevant to own work area.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - a workplace setting or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - organisational quality assurance systems
 - organisational policies, procedures and protocols applicable to the development of workplace policy and procedures for environment and sustainability
 - computer hardware and software
- specifications:
 - workplace environment and sustainability legislation, regulations and workplace procedures relevant to the development of workplace policy and procedures for environment and sustainability
 - legislative, regulatory and industry requirements relevant to the development of workplace policy and procedures for environment and sustainability
- relationships:
 - work team, key personnel and stakeholders.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>