



Australian Government

AHCWRK516 Implement professional practice

Release: 1

AHCWRK516 Implement professional practice

Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Application

This unit of competency describes the skills and knowledge required to implement professional practice, including applying ethical standards in dealing with clients, contractors and other stakeholders and conducting business contracts to the required standard.

The unit applies to individuals who apply specialised skills and knowledge to the implementation of professional practice, take personal responsibility and exercise autonomy in undertaking complex work. They analyse and synthesise information and analyse, design and communicate solutions to sometimes complex problems.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Work (WRK)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Investigate and analyse business structures and working practices	1.1 Define the roles and responsibilities of the job role 1.2 Define the roles of various personnel working in a business practice or organisation 1.3 Formulate a range of management approaches and methodologies suitable for business development

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
2. Develop legal, professional and ethical responsibilities working in industry	2.1 Develop methods of sourcing policies, regulations and standards relevant to a project 2.2 Identify and follow the legal and ethical responsibilities of the job role 2.3 Identify and describe legislation governing protection of intellectual property in Australia and internationally 2.4 Identify issues that need to be addressed when entering into a client agreement 2.5 Identify the application of a range of contracts and agreements used in the industry 2.6 Implement the ethical and legal responsibilities in expert witness roles, provision of legal evidence and provision of expert advice 2.7 Apply workplace health and safety requirements applicable to the workplace and job role
3. Evaluate and reflect upon own practice	3.1 Demonstrate and promote sustainable practices in own work and the work of others 3.2 Analyse own work to identify influences, style, market relevance and quality in conjunction with supervisor and peers 3.3 Seek and accept feedback
4. Develop a professional practice plan to meet professional goals	4.1 Develop personal and professional goals and objectives 4.2 Identify strengths and weaknesses in relation to goals and objectives 4.3 Evaluate own capacity to meet goals and objectives 4.4 Develop a professional development plan to enhance professional capabilities 4.5 Document a professional practice plan designed to support the achievement of goals
5. Operate within an agreed ethical code of practice/ethics	5.1 Assess own practice against identified objectives or code of ethics using a range of valid evidence 5.2 Identify the effect of values, beliefs and behaviour in work with clients 5.3 Build client relationships in accordance with identified objectives or code of ethics

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	5.4 Establish realistic goals and targets for self-development

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Interpret information regarding professional practice requirements
Writing	Use clear language, accurate industry terminology and logical structure to complete a professional practice plan
Oral communication	Initiate discussions with clients, supervisor and peers, using clear language and standard industry terminology to finalise contracts and agreements, seek feedback and analyse own work

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
AHCWRK516 Implement professional practice	AHCWRK507 Implement professional practice	Minor changes to application Minor changes to performance criteria Foundation skills added Major and minor edits to performance and knowledge evidence and assessment conditions	Not equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>

Assessment Requirements for AHCWRK516 Implement professional practice

Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has implemented professional practice on at least one occasion and has:

- investigated and analysed business structures and work practice
- developed legal, professional and ethical responsibilities working in an industry
- operated within an agreed ethical code of practice and ethics
- applied workplace health and safety requirements
- evaluated and reflected on own work practice
- developed a professional practice plan to meet professional goals.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- typical business management structures
- local and international professional organisations relevant to the industry
- team roles, responsibilities and accountabilities
- theories, principles, practices and their application, relevant to implementing professional practice
- legislation, ethical and financial considerations
- professional practice considerations
- issues of professional practice for the job role
- legislation covering protection of copyright and intellectual property
- time management strategies
- marketing principles
- expert witness roles and processes
- communication principles

- workplace requirements applicable to health and safety in the workplace
- strategies for promoting awareness of a product
- measuring performance
- personal goal setting strategies.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - a workplace setting or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - computer hardware and software
- specifications:
 - workplace health and safety legislation, regulations, codes of practice and workplace procedures relevant to implementing professional practice
 - legislation, ethical and financial considerations
 - legislation covering protection of copyright and intellectual property
- relationships:
 - clients, supervisor and peers.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>