



Australian Government

AHCWRK401 Implement and monitor quality assurance procedures

Release: 1

AHCWRK401 Implement and monitor quality assurance procedures

Modification History

Release	TP Version	Comment
1	AHCv1.0	Initial release

Application

This unit of competency describes the skills and knowledge required to implement and monitor quality assurance procedures.

This unit applies to individuals who take responsibility for their own work and for the quality of the work of others within known parameters. They provide and communicate solutions to a range of predictable and sometimes unpredictable problems.

No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Work (WRK)

Elements and Performance Criteria

Element	Performance criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Establish quality specifications for product	1.1 Source market specifications 1.2 Identify legislated requirements
2. Identify hazards and critical control points in the production of quality product	2.1 Identify critical control points impacting on quality 2.2 Determine the degree of risk for each hazard
3. Assist in planning of	3.1 Develop procedures for each identified control point to ensure

Element	Performance criteria
quality assurance procedures	optimum quality 3.2 Minimise hazards and risks by application of appropriate controls 3.3 Develop processes to monitor the effectiveness of quality assurance procedures
4. Implement quality assurance procedure	4.1 Allocate responsibilities for carrying out procedures to staff and contractors 4.2 Prepare instructions 4.3 Provide staff and contractors with induction training on the quality assurance policy 4.4 Provide staff and contractors with in-service training relevant to their allocated procedures

Foundation Skills

Foundation Skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Unit Mapping Information

This unit is equivalent to AHCWRK401A Implement and monitor quality assurance procedures.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>

Assessment Requirements for AHCWRK401 Implement and monitor quality assurance procedures

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Performance Evidence

The candidate must be assessed on their ability to integrate and apply the performance requirements of this unit in a workplace setting. Performance must be demonstrated consistently over time and in a suitable range of contexts.

The candidate must provide evidence that they can:

- identify hazards and critical control points in the production of quality product
- assist in planning of quality assurance procedures
- provide induction and in-service staff training
- implement quality assurance procedures
- use industry standard terminology.

Knowledge Evidence

The candidate must demonstrate knowledge of:

- market requirements for product
- definition of quality
- quality specifications for product
- enterprise and industry quality assurance systems
- Hazard Analysis and Critical Control Points (HACCP) techniques
- strategies for control of hazards to quality
- work place training strategies
- delegation and empowerment
- contingency management.

Assessment Conditions

Assessors must satisfy current standards for RTOs

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