



Australian Government

Assessment Requirements for AHCWRK317 Coordinate work site activities

Release: 1

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Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has coordinated work site activities on at least one occasion and has:

- communicated with personnel at all levels
- read and interpreted documentation associated with work site activities
- prepared and planned worksite activities
- scheduled activities and allocated tasks and responsibilities
- recognised and reported workplace health and safety hazards and used safe work practices
- applied workplace health and safety requirements, including fitted and used personal protective equipment (PPE)
- coordinated a team to achieve optimum performance
- monitored activities and recorded costs and production levels
- documented results clearly and concisely.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- the range, use and availability of materials, equipment and machinery that may be required for the project
- work schedule programming
- environmental awareness associated with undertaking project works to ensure the impact on the environment is minimal
- workplace requirements applicable to health and safety in the workplace for coordinating work site activities
- responsibilities and requirements for obtaining external agency permits where required

- possible causes of disruption to work activities and their effect on quality and time schedules.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - a workplace setting or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - tools, equipment and material applicable to work site activity
 - PPE applicable to coordinating worksite activities
- specifications:
 - workplace health and safety legislation, regulations, codes of practice and workplace procedures relevant to coordinating work site activities
- relationships:
 - work site personnel and supervisor.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>