



Australian Government

AHCWRK310 Provide on-job training support

Release: 1

AHCWRK310 Provide on-job training support

Modification History

Release	TP Version	Comment
1	AHCv1.0	Initial release

Application

This unit of competency describes the skills and knowledge required to provide on-job training support.

This unit applies to individuals who work under broad direction and take responsibility for their own work including limited responsibility for the work of others. They use discretion and judgement in the selection and use of available resources.

No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Work (WRK)

Elements and Performance Criteria

Element	Performance criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Identify needs for on-the-job training support	1.1 Determine training needs in consultation with supervisor and employee or trainee 1.2 Obtain agreement on the extent and scope of training support to be provided with the supervisor 1.3 Define outcomes from training prior to commencement 1.4 Clarify methods of providing on-job training support and obtain agree from supervisor
2. Support on-the-job training	2.1 Confirm training outcomes with the learner 2.2 Deliver training as directed and in accordance with workplace

Element	Performance criteria
	procedures and relevant legislation 2.3 Practice opportunities are provided to re-enforce the training
3. Provide follow-up and support to learner	3.1 Opportunities to apply competencies on-the-job are provided 3.2 Constructive feedback and coaching are provided to assist learning 3.3 Feedback of employee's progress is given to the supervisor in the workplace

Foundation Skills

Foundation Skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Unit Mapping Information

This unit is equivalent to AHCWRK310A Provide on-job training support.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>