



Australian Government

Assessment Requirements for AHCPER602 Plan community governance and decision-making processes

Release: 1

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Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has planned and implemented a community governance and decision-making process and has:

- researched and defined the community characteristics and social structure and identified key stakeholders
- assessed and considered outcomes of current community governance and decision-making process
- developed options for community governance and decision-making process
- planned and documented community governance and decision-making process, which must include:
 - communication and consultation with community
 - determined legal framework
 - documented decision-making framework
 - documented governance framework
- monitored and reported outcomes of community governance and decision-making process
- reviewed and revised process from community feedback.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- community governance and decision-making processes, including:
 - governance of community resources, enterprises and activities
 - meeting facilitation, negotiation and mediation
 - conflict resolution procedures
 - decision-making methodologies
 - consensus processes

- qualified decision-making processes
- protocols
- codes of conduct
- recording and sorting decisions, such as Many Baskets process (Robin Clayfield)
- characteristics and social structures affecting governance, including:
 - community goals
 - institutions and groups
 - existing skills, resources and needs
 - individual members and their roles and responsibilities
 - beliefs
 - communications
 - physical, virtual or psychological boundaries of the community
- strategic planning procedures
- community needs analysis techniques
- opportunities and constraints for community development, including:
 - seeing solutions rather than problems
 - viewing the negative in a positive light
 - modifications or extensions of existing systems to solve inherent problems
 - applying old or simple technology to new or complex problems
 - behaviour change, including organisational change and transformation
 - willingness or unwillingness to participate
 - legal framework requirements
 - vested interests and hidden agendas
- advanced negotiation techniques
- organisational change and development
- group and individual goal setting techniques
- risk management processes and techniques
- action planning methods
- information technology
- legal frameworks obligations and responsibilities.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated in a community or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - research tools and resources
- specifications:

- community and workplace policies, procedures, processes
- legislation and regulations
- relationships:
 - community members.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>