



**Australian Government**

# **AHCPER330 Coordinate community projects**

**Release: 1**

## AHCPER330 Coordinate community projects

### Modification History

| Release   | Comments                                                                                                                    |
|-----------|-----------------------------------------------------------------------------------------------------------------------------|
| Release 1 | This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0. |

### Application

This unit of competency describes the skills and knowledge required to coordinate small-scale community projects and small groups of people working on a permaculture-related project.

The unit applies to individuals who work under broad direction and take responsibility for their own work, including limited responsibility for the work of others. They use discretion and judgement in the selection and use of available resources, and complete routine activities.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

### Pre-requisite Unit

Nil

### Unit Sector

Permaculture (PER)

### Elements and Performance Criteria

| Elements                                         | Performance Criteria                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Elements describe the essential outcomes.</i> | <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>                                                                                                                                                                                                                                                                                 |
| 1. Prepare for community project                 | 1.1 Consult with community to clarify community project outcomes<br>1.2 Identify and source resources required for community project<br>1.3 Identify and schedule activities<br>1.4 Identify and assess environmental impact of community project<br>1.5 Identify work health and safety hazards, and assess risks<br>1.6 Identify and apportion budget according to community project |

| Elements                                         | Performance Criteria                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Elements describe the essential outcomes.</i> | <i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                                                  | plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 2. Organise resources                            | 2.1 Acquire resources within community project budget<br>2.2 Apply and confirm permits and authorisations prior to commencement of community project according to regulatory requirements<br>2.3 Notify stakeholders of scheduled activity<br>2.4 Arrange delivery of resources to community project location<br>2.5 Schedule availability of human resources for activities                                                                                                                                            |
| 3. Coordinate community project                  | 3.1 Coordinate resource allocation according to community project plan<br>3.2 Coordinate and train human resources for work activity according to schedule<br>3.3 Implement environmental impact mitigation procedures<br>3.4 Implement health and safety controls according to health and safety assessment<br>3.5 Monitor and record performance outcomes against community project plan<br>3.6 Identify substandard performance and implement corrective action according to contingencies in community project plan |
| 4. Finalise community project                    | 4.1 Compile records of resources, schedules, budget and project performance<br>4.2 Prepare report on community project outcomes<br>4.3 Communicate project report to community and stakeholders<br>4.4 Recommend strategy for continuation for future of community project according to community and stakeholder demand                                                                                                                                                                                                |

## Foundation Skills

*This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.*

| Skill | Description |
|-------|-------------|
|-------|-------------|

| Skill              | Description                                                                                                                                                                                                                                                                            |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Oral communication | <ul style="list-style-type: none"><li>Participate in verbal exchanges using collaborative and inclusive techniques, including active listening and questioning and reading of verbal and non-verbal signals, to convey and clarify information to stakeholders and work team</li></ul> |

## Unit Mapping Information

| Code and title current version             | Code and title previous version            | Comments                                                                                                                                                                                                                                                          | Equivalence status |
|--------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| AHCPER330<br>Coordinate community projects | AHCPER315<br>Coordinate community projects | Changes to Application for clarity<br>Major changes to Elements and Performance Criteria for clarity and to better reflect outcomes<br>Changes to Performance Evidence, Knowledge Evidence and Assessment Conditions for clarity<br>Addition of Foundation Skills | Not equivalent     |

## Links

Companion Volumes, including Implementation Guides, are available at VETNet: -  
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>