



Australian Government

AHCORG414 Oversee compliance with an organic certification scheme

Release: 1

AHCORG414 Oversee compliance with an organic certification scheme

Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Application

This unit of competency describes the skills and knowledge required to comply with workplace procedures, work health and safety, animal welfare and biosecurity legislation and codes of practice to oversee compliance with an organic certification scheme.

The unit applies to individuals who take responsibility for their own work and for the quality of the work of others within known parameters, and use discretion and judgment in the selection, allocation and use of available resources.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Organic Production (ORG)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Identify compliance requirements of the selected organic standard relating to the farm system	1.1 Access organic certification scheme documentation for operation and management of organic farm 1.2 Identify and interpret key clauses and requirements of organic standards for farm system 1.3 Identify and document compliance of farm system with organic

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	certification scheme 1.4 Identify and document key farm operations that are impacted by organic standards
2. Keep records to comply with organic certification requirements	2.1 Identify records required for compliance with organic certification scheme 2.2 Complete and maintain records to approved industry standard 2.3 Communicate recording requirements to stakeholders 2.4 Monitor record-keeping process and maintain records according to National Organic Standards
3. Support compliance with organic standards of staff in the farm business	3.1 Identify steps within production system that require compliance with organic standards 3.2 Support and train staff and stakeholders to implement and foster a compliant organic supply chain culture 3.3 Keep accurate records at key supply chain steps to verify and maintain compliance, for reconciliation and traceability 3.4 Prepare job descriptions and key performance indicators with certification compliance requirements
4. Meet annual audit requirements of the selected organic certification scheme	4.1 Comply with specific certification requirements 4.2 Prepare farm and organic records and documents for audit, and ensure accessibility 4.3 Conduct and record internal organic audits of farm system 4.4 Take corrective action to comply with the specific certification requirements 4.5 Participate in annual organic system review and audit 4.6 Comply and close off identified corrective actions
5. Comply with food safety requirements	5.1 Identify food safety requirements for farm system according to legislation, regulations and organic certification standards 5.2 Communicate food safety requirements to key stakeholders 5.3 Maintain records of compliance with food safety and industry regulations and standards 5.4 Identify and rectify non-conformance issues identified by internal audit or industry compliance

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Critically analyse organic production principles, standards and certification procedures to ensure compliance with organic certification
Oral communication	Use collaborative and inclusive techniques, including active listening, questioning and reading of verbal and non-verbal signals to convey and clarify information on organic certification to stakeholders

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
AHCORG414 Oversee compliance with an organic certification scheme	AHCORG406 Oversee compliance with an organic certification scheme	Minor changes to Application and Performance Criteria for clarity and brevity Changes to Performance Evidence, Knowledge Evidence and Assessment Conditions for clarity Foundation Skills added	Equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>

Assessment Requirements for AHCORG414 Oversee compliance with an organic certification scheme

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has, on at least one occasion, overseen the compliance with organic certification standards for an organic farm and has:

- identified and documented compliance requirements of farm system with organic standards
- identified and documented key farm operations impacted by organic farm standards
- supported and trained key stakeholders to implement and foster a compliant organic supply chain culture
- maintained accurate records for key supply chain to verify and maintain organic compliance
- conducted an internal organic audit of the farm system and accurately completed associated records and documents
- participated in an annual organic review and audit and successfully closed out identified corrective actions
- identified food safety requirements and ensured compliance of farm system with industry standards
- ensured all farm records, traceability and production data is kept, monitored and maintained in compliance with National Organic Standard requirements.
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Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- organic standards, compliance requirements and industry specifications
- applicable food safety and licensing requirements
- farm supply chain market requirements for product
- organic quality specifications for product

- enterprise and industry quality assurance systems
- strategies for control of hazards to organic compliance
- basic workplace training methodologies
- document control protocols.
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Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated on an organic farm or an environment that accurately represents workplace conditions
- specifications:
 - workplace policies, procedures, processes
 - specific legislation and organic farming codes of practice
- relationships:
 - team members and stakeholders.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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