



Australian Government

AHCLPW407 Process applications for changes in land use

Release: 1

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Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 6.0.

Application

This unit of competency describes the skills and knowledge required to assess the impact of changes in land use and to process applications from landowners for change.

The unit applies to individuals who work in land management roles under broad supervision and take responsibility for their own work. They use discretion and judgement in the selection, allocation and use of available resources and for solving problems.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Lands, Parks and Wildlife (LPW)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Establish client requirements	1.1 Discuss and confirm the application for proposed changes with the landholder 1.2 Review the catchment characteristics in view of the proposed land use 1.3 Explain current impacting legislation and policies to the landholder 1.4 Discuss possible strategies with the landholder and confirm the

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	best option
2. Determine scope of the request	2.1 Determine profile of site from survey and aerial photographs 2.2 Undertake initial inspection checks against legislative or agency procedures 2.3 Check native vegetation types against maps and local guidelines 2.4 Check threats to local species against local resources 2.5 Check catchment characteristics of the land 2.6 Determine the impact on soil and water of proposed land use 2.7 Assess cultural heritage issues according to agency guidelines 2.8 Consider the application against eligibility criteria, and according to workplace policies and legislation
3. Present findings	3.1 Provide applicant with technical data following program guidelines 3.2 Report findings relating to the formal application 3.3 Inform applicant of specific requirements relating to submitting a formal application 3.4 Communicate and confirm assessment process 3.5 Communicate potential risks associated with proceeding with the application

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Critically interpret and analyse application forms from clients, and consolidate information to make determinations and recommendations
Oral Communication	Use collaborative and inclusive techniques to elicit and clarify information for clients and present outcomes of assessment of applications

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
AHCLPW407 Process applications for changes in land use	AHCLPW401 Process applications for changes in land use	Changes made to Application Minor changes to Performance Criteria for clarity Updated Performance Evidence, Knowledge Evidence and Assessment Conditions	Equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>

Assessment Requirements for AHCLPW407 Process applications for changes in land use

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has received and processed at least one application from a landowner to make change to land use, including:

- established client intentions and requirements
- communicated the process, policies and relevant legislation to the applicant
- discussed the scope and application of the submission in light of preliminary discussion
- presented findings and feedback to the applicant
- provided further information and explained the appeal process if application is rejected
- explained provisions within federal and state legislation on relevant land use to landholder
- interpreted aerial photographs, maps and geographical information systems to identify particular landmarks and areas
- undertaken investigations to determine scope and impact of request.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- applications process for changes in land use, including:
 - documentation
 - roles and responsibilities
 - procedure for administering application
 - process for appeals if application is rejected
- relevance and impact of federal and state legislation and regulations related to land use
- catchment characteristics of land in question, including:
 - potential for erosion
 - permeability
 - acid potential

- fertility
- potential catchment sediment load
- ecological and environmental impacts of changes to land use, including:
 - vegetation types native to site
 - flora and fauna and habitat conservation
- assessing signs and landmarks of site, including the use of:
 - aerial photographs
 - maps
 - geographic information system (GIS)
- workplace and agency policies and procedures for processing applications
- communicating with stakeholders, including:
 - formats for presenting information to clients
 - oral communication skills
 - negotiation skills
 - managing landholder disputes.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated on a property where there is an application for change in land use, or in an environment that accurately represents workplace conditions
- specifications:
 - - workplace policies, procedures, processes and forms relevant to changes to land use applications
 - change in land use application for client
 - legislation relevant to land use
- relationships:
 - client/s.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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