



Australian Government

AHCLPW401 Process applications for changes in land use

Release: 1

AHCLPW401 Process applications for changes in land use

Modification History

Release Number	TP Version	Comments
1	AHCv1.0	Initial release

Application

This unit of competency describes the skills and knowledge required to process applications from landowners to make changes in land use.

This unit applies to those whose job role includes assessing the impact of changes in land use, and processing applications.

These individuals have limited responsibility for others and apply judgement in known and sometimes changing contexts.

All work is carried out according to agency guidelines and best practice procedures and based on program guidelines.

No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Lands, Parks And Wildlife (LPW)

Elements and Performance Criteria

Element	Performance criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Establish client requirements	1.1 Discuss and confirm the proposed changes with the landholder 1.2 Review the catchment characteristics in view of the proposed land use 1.3 Explain current impacting legislation and policies to the landholder

Element	Performance criteria
	1.4 Discuss possible strategies with the landholder and confirm the best option
2. Determine scope of the request	2.1 Determine profile of site from survey and aerial photographs 2.2 Undertake initial inspection checks against legislative or agency procedures 2.3 Check native vegetation types against maps and local guidelines 2.4 Check threats to local species against local resources 2.5 Check catchment characteristics of the land 2.6 Determine the impact on soil and water of proposed land use and industry principles 2.7 Note cultural heritage issues according to agency guidelines 2.8 Consider the application against eligibility criteria, and relevant policies and legislation
3. Present finding	3.1 Provide applicant with technical data following program guidelines 3.2 Report findings relating to the formal application 3.3 Inform applicant of specific requirements relating to submitting a formal application 3.4 Communicate and confirm assessment process 3.5 Communicate potential risks associated with proceeding with the application

Foundation Skills

Foundation Skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Unit Mapping Information

This unit is equivalent to AHCLPW401A Process applications for changes in land use.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>

Assessment Requirements for AHCLPW401 Process applications for changes in land use

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Performance Evidence

The candidate must be assessed on their ability to integrate and apply the performance requirements of this unit in a workplace setting. Performance must be demonstrated consistently over time and in a suitable range of contexts.

The candidate must provide evidence that they can:

- establish client intentions and requirements
- communicate the process, policies and relevant legislation to the applicant
- discuss the scope and application of the submission in light of preliminary discussion
- present findings and feedback to the applicant
- provide further information and explain the appeal process if application is rejected
- explain provisions within Federal and State legislation or relevant land use to landholder
- interpret aerial photographs, maps and geographical information systems to identify particular landmarks and areas
- undertake investigations to determine scope and impact of request

Knowledge Evidence

The candidate must demonstrate knowledge of:

- relevance and impact of Federal and State legislation and regulations related to land use
- catchment characteristics of land in question
- vegetation types native to area
- signs and landmarks in aerial photographs, maps and geographic information system (GIS)
- agency policies and procedures
- formats for presenting information to clients
- process for applying for changes in land use and process for appeals if application is rejected

Assessment Conditions

Assessors must satisfy current standards for RTOs.

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