



Australian Government

AHCCOM302 Dispatch materials and composted product

Release: 1

AHCCOM302 Dispatch materials and composted product

Modification History

Release	TP Version	Comment
1	AHCv1.0	Initial release

Application

This unit of competency describes the skills and knowledge required to organise and dispatch bagged and bulk compost products from a site.

It applies to individuals who take responsibility for their own work and for the quality of the work of others. They use discretion and judgement in selecting, allocating and using available resources. All work is carried out to comply with workplace procedures.

No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Composting (COM)

Elements and Performance Criteria

Element	Performance criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Organise for loading and dispatch of product	1.1 Obtain and review dispatch order 1.2 Check product dispatch requirements against product and transport availability 1.3 Confirm product dispatch with contractor or driver 1.4 Organise machinery and labour for dispatch 1.5 Identify and control hazards 1.6 Fit personal protective equipment (PPE)
2. Coordinate loading of	2.1 Provide instructions to ensure safe and efficient loading

Element	Performance criteria
product	2.2 Monitor loading site to ensure compliance with loading instructions, containment of product within designated loading area and availability of space for loading 2.3 Measure and load product into dispatch vehicle 2.4 Check load to ensure that it is covered, contained or secured 2.5 Weigh load to ensure dispatch order is met
3. Clean up loading area	3.1 Clean loader and vehicle between loads 3.2 Monitor area and equipment for cleaning and clearing
4. Document product dispatch	4.1 Record dispatch information and provide information to sales office

Foundation Skills

Foundation Skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Unit Mapping Information

This unit is equivalent to AHCCOM302A Dispatch materials and composted product.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>

Assessment Requirements for AHCCOM302 Dispatch materials and composted product

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Performance Evidence

The candidate must be assessed on their ability to integrate and apply the performance requirements of this unit in a workplace setting. Performance must be demonstrated consistently over time and in a suitable range of contexts.

The candidate must provide evidence that they can:

- load product for dispatch
- measure product quantity for dispatch
- organise a loading site
- organise and coordinate loading
- clean up loading area
- document product dispatch

Knowledge Evidence

The candidate must demonstrate knowledge of:

- principles and practices of product dispatch
- bulk density and moisture effects on weight and volume
- customer service
- measurements, including weights, volumes and bucket volumes
- provisions of the Trade Practices Act in regard to weights and measurements of bulk product
- types and performance characteristics of vehicles and loading equipment used in a composting enterprise
- workplace health and safety requirements

Assessment Conditions

Assessors must satisfy current standards for RTOs.

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