



Australian Government

AHCCMN103 Demonstrate care and apply safe practices at work

Release: 1

AHCCMN103 Demonstrate care and apply safe practices at work

Modification History

Release	TP Version	Comment
1	AHCv1.0	Initial release

Application

This unit of competency describes the skills and knowledge required to identify and apply safe work procedures that relate to own work. This includes identifying and responding to hazards, risks and emergencies, and maintaining a safe and clean workplace.

This unit is designed for use in a Pathway qualification or skills set. It should not be used in a qualification that has a direct job outcome.

No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Common (CMN)

Elements and Performance Criteria

Element	Performance criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Follow work health and safety procedures	1.1 Identify and interpret work health and safety procedures and requirements that relate to own work 1.2 Undertake work activities in a safe manner according to work health and safety guidelines, and enterprise policies and procedures 1.3 Use personal protective clothing and equipment according to established safety and work procedures 1.4 Identify participative arrangements for work health and safety, and contribute as appropriate

Element	Performance criteria
2. Respond to workplace hazards	2.1 Recognise and describe known workplace hazards and measures for controlling risks 2.2 Identify and apply procedures for reporting hazards and risks 2.3 Respond to hazards, incidents and injuries to self and others, in a timely manner
3. Maintain safe work area	3.1 Identify risks to personal wellbeing which may affect safe performance in the workplace and put strategies in place to prevent them 3.2 Maintain a tidy and clean personal work area 3.3 Identify and follow safety signs and symbols 3.4 Identify and address or report situations that may endanger self or other workers
4. Respond to emergency situations	4.1 Identify and follow emergency procedures 4.2 Recognise emergency situations and take required action, within scope of individual responsibility 4.3 Seek assistance from colleagues and other authorities where appropriate

Foundation Skills

Foundation Skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Unit Mapping Information

This unit is equivalent to AGFCMN103A Demonstrate care and apply safe practices at work.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>

Assessment Requirements for AHCCMN103 Demonstrate care and apply safe practices at work

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Performance Evidence

The candidate must be assessed on their ability to integrate and apply the performance requirements of this unit in a workplace setting. Performance must be demonstrated consistently over time and in a suitable range of contexts.

The candidate must provide evidence that they can:

- communicate effectively with others as required when following safety procedures
- identify and apply work health and safety requirements applicable to own work
- interpret the meaning of safety signs and symbols
- recognise workplace hazards
- identify control measures used in the workplace
- apply procedures for reporting workplace hazards, incidents and injuries
- follow emergency procedures
- conduct housekeeping in work area
- use personal protective equipment

Knowledge Evidence

The candidate must demonstrate knowledge of:

- appropriate housekeeping and safety standards
- personal protective clothing and equipment relevant to job and job context
- procedures related to work health and safety to be followed in work area
- workplace equipment, materials and housekeeping equipment, and processes and precautions for their use
- basic principles of risk management
- common known workplace hazards and measures for controlling risks
- potential consequences of failing to follow safe work practices
- common workplace safety signage and their meanings
- procedures for responding to hazards, incidents and injuries
- workplace emergency response and evacuation procedures
- work health and safety reporting procedures

- roles and responsibilities of work health and safety personnel

Assessment Conditions

Assessors must satisfy current standards for RTOs.

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