



Australian Government

AHCCCF502 Facilitate development of group goals and projects

Release: 1

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Modification History

Release	TP Version	Comment
1	AHCv1.0	Initial release

Application

This unit of competency describes the skills and knowledge required to facilitate development of group goals and projects.

This unit applies to those dealing with groups and communities involved in a Landcare or similar program and covers the facilitation role to assist a group to develop its direction and role in terms of goals, action plans and projects, and to prepare submissions for funding on relevant projects. These individuals take responsibility for their own work and provide and communicate solutions to a range of predictable and sometimes unpredictable problems.

No occupational licensing, legislative or certification requirements are known to apply to this unit at the time of publication.

Pre-requisite Unit

Nil.

Unit Sector

Community Coordination and Facilitation (CCF)

Elements and Performance Criteria

Element	Performance criteria
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Promote the identification of land management and environmental issues	1.1 Encourage group members to identify local environmental issues within the context of the group's activities and program scope 1.2 Develop identified issues in terms of problems, causes and actions required 1.3 Provide opportunities for group members to learn about environmental matters and to acquire additional related skills
2. Facilitate development	2.1 Facilitate group to develop potential action strategies for

Element	Performance criteria
of priorities for action	identified issues that comply with program scope 2.2 Determine priorities for action strategies based on members' interests and skills, the impact on environmental issues and promotion of solutions, and compliance with the program guidelines 2.3 Ensure facilitation processes used are appropriate to the level of group development
3. Facilitate development of goals	3.1 Facilitate the group to develop goals and link them to action strategies in a cohesive action plan 3.2 Support group to document their goals and action strategies and achieve membership approval 3.3 Review previous goals and action plans with the group as part of the development of new goals and action plans 3.4 Identify role of coordinator in group development and management to reduce unrealistic expectations and conflict 3.5 Manage individual views and interests to ensure group cohesion is maintained 3.6 Enable group to develop its goals and projects within its rules of association and program guidelines 3.7 Correlate goals and action strategies to regional plans and initiatives
4. Support group to identify and evaluate potential projects	4.1 Facilitate group to identify a range of potential projects within goals and action strategy 4.2 Lead group through an evaluation process of alternative projects to determine: compliance with members' interests and skills; project scope within the resources of the group or network of regional groups; compliance within program scope; available funding; and potential for acceptance 4.3 Encourage group to review the results of previous projects and submissions for funds as part of the development of new projects 4.4 Ensure facilitation process is sensitive to individual member viewpoints, perspectives and cultures, and considerate of community goals and plans to manage any potential conflict
5. Support group in development of project proposals and submissions	5.1 Facilitate group to develop a project plan and costing within program guidelines 5.2 Assist group to prepare project proposal in terms of the program requirements and to complete submission for lodgement to the authorities by the due date 5.3 Assist group to document project evaluation requirements in accordance with program and proposal requirements 5.4 Source relevant information to assist the group with the

Element	Performance criteria
	submission

Foundation Skills

Foundation Skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Unit Mapping Information

This unit is equivalent to AHCCCF502A Facilitate development of group goals and projects.

Links

Companion Volume implementation guides are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>