



Australian Government

Assessment Requirements for AHCCCF422 Coordinate events to support group purpose

Release: 1

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Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has coordinated events to support group purposes on at least two occasions and has:

- organised events according to community group goals and vision
- facilitated groups to plan event
- planned and followed-up tasks to be completed for the event
- assessed and managed risks to ensure safety of members and visitors
- coordinated group members to organise and run events
- closed event and restored venue to pre-event condition
- conducted and documented evaluation of event to make recommendations for future events.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- resources required for different types of events
- group goals and aim of events
- community views and cultures
- group facilitation, coordination and people management skills
- resources available in the community
- event safe working practices and risk management
- event promotion and evaluation documentation.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - a workplace setting or an environment that accurately represents workplace conditions
- resources, equipment and materials:
 - group goals, purpose and vision
 - event budget
- relationships:
 - group members.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>