



Australian Government

AHCCCF420 Facilitate ongoing group development

Release: 1

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Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 9.0.

Application

This unit of competency describes the skills and knowledge required to facilitate ongoing group development.

The unit applies to individuals who apply specialist skills and knowledge to facilitating ongoing group development. This includes applying and communicating non-routine technical solutions to predictable and unpredictable problems.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Community Coordination and Facilitation (CCF)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Maintain contact on group activities	1.1 Maintain contact with group on current and proposed activities and projects 1.2 Provide advice when sought on group operation and opportunities 1.3 Define role of coordinator in group operations with the management committee to avoid misunderstanding
2. Facilitate input and introduce opportunities	2.1 Identify new initiatives and ideas from other groups and program areas

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
to identify new initiatives and ideas	2.2 Seek new initiatives and ideas from appropriate sources 2.3 Develop suggestions that include local group and program context
3. Maintain network of contacts	3.1 Maintain contact with members of the group and community to facilitate interchange of ideas and information 3.2 Maintain and update list of network contacts
4. Facilitate group operation	4.1 Identify issues with potential to impact group operations 4.2 Identify potential external threats, and facilitate negotiation of solutions between the group and external parties 4.3 Resolve internal conflict through facilitation and use of relevant expert advice 4.4 Implement change management processes for groups requiring restructuring

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Oral communication	Use clear language and standard industry terminology to discuss group activities, identify new initiatives and ideas, maintain networks and resolve conflict

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
AHCCCF420 Facilitate ongoing group development	AHCCCF406 Facilitate ongoing group development	Changes to unit application Minor changes to performance criteria	Not equivalent

Code and title current version	Code and title previous version	Comments	Equivalence status
		Foundation skills added Major and minor edits to performance and knowledge evidence and assessment conditions	

Links

Companion Volumes, including Implementation Guides, are available at VETNet: -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>

Assessment Requirements for AHCCCF420 Facilitate ongoing group development

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has facilitated ongoing group development on at least two occasions and has:

- maintained contact with group to facilitate community networking
- shared ideas between groups to foster initiative and innovation
- maintained and updated network contact list
- identified sources of conflict and issues that detract from the effective and equitable functioning of a group
- resolved group conflict and referred group issues for specialist advice if required
- used a range of facilitation strategies to work with groups.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- group development and facilitation techniques
- program guidelines, purpose and aims
- committee and group procedures
- conflict resolution techniques relevant to facilitating group development.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - a workplace setting or an environment that accurately represents workplace conditions
- resources, equipment and materials:

- program guidelines, purpose and aims
- relationships:
 - program groups and community contacts.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

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