



Australian Government

AHCBER403 Plan and supervise control activities on infected premises

Release: 1

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Modification History

Release	Comments
Release 1	This version released with AHC Agriculture, Horticulture and Conservation and Land Management Training Package Version 6.0.

Application

This unit of competency describes the skills and knowledge required to supervise others in a range of activities required on infected premises (IP).

The unit applies to individuals who have been appointed or engaged to undertake a role within an emergency disease or pest incursion response. They work autonomously, instruct, and monitor the work of others within a team. They use discretion and judgment in the selection, allocation and use of available resources.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

Emergency Response (BER)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Plan emergency disease or pest control activities on an IP	1.1 Plan emergency disease or pest control activities under direction of operations manager 1.2 Identify hazards, assess risks and specify controls according to workplace health and safety procedures 1.3 Consider environmental values that need to be protected in

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
	consultation with stakeholder 1.4 Develop a schedule for implementation of emergency disease or pest control activities, and request resources for planned activities 1.5 Establish reporting processes with operations manager 1.6 Confirm procedures with operations manager and communicate to stakeholders 1.7 Establish staffing requirements according to budget
2. Supervise emergency disease or pest control activities	2.1 Assign job roles and instruct work team on activity for IP operations 2.2 Maintain communication with IP operations manager and impacted stakeholders throughout operations according to direction 2.3 Allocate and monitor resources according to planned budget 2.4 Minimise damage or loss of property, stock and produce 2.5 Monitor supplies of materials and resources required for control activities 2.6 Monitor and respond to health and safety concerns of work team exposed to emergency response 2.7 Maintain a log of all activities undertaken, including contractors' hours and performance
3. Check effectiveness of emergency disease or pest control activities	3.1 Assess effectiveness and progress of control activities against planned objectives and contracted arrangements 3.2 Inspect work team activity in a timely manner and ensure work performance meets expected standards and protocols 3.3 Provide progress reports to IP operations manager according to agreed reporting processes and workplace policies and procedures 3.4 Maintain records according to standards and protocols
4. Revise site-specific emergency disease or plant pest control activities	4.1 Review and revise control activities according to workplace procedures 4.2 Communicate revisions to activities to local control centre (LCC) according to IP operations procedures

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Oral Communication	Communicate clearly and effectively with supervisors and work team
Numeracy	- Extract and evaluate costs of IP operations using mathematical information embedded in a range of work tasks - Select and apply a range of mathematical formulae to compute costs and compare with planned budgetary outcomes

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
AHCBER403 Plan and supervise control activities on infected premises	AHCBER401 Plan and supervise control activities on infected premises	Coded unit change Updated Application Changes made to Performance Criteria, including rationalising repetition for clarity Updated Performance Evidence, Knowledge Evidence and Assessment Conditions	Equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c6399549-9c62-4a5e-bf1a-524b2322cf72>

Assessment Requirements for AHCBER403 Plan and supervise control activities on infected premises

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has engaged with the Operations Manager and planned and supervised control activities for at least two premises, and has:

- planned control activities for emergency disease or pest control response, including:
 - scheduled implementation of control activities
 - conducted a workplace health and safety risk assessment
 - identified infected premises (IP) procedures required, and confirmed with IP manager
 - requested resources required for planned activities
 - established reporting processes
 - established staff rosters
- communicated IP procedures to stakeholders
- supervised and monitored control activities, including:
 - checked standard of work and compliance with protocols required
 - monitored resources for control activities
 - monitored IP service provision for compliance with standards, protocols and contractual arrangements
 - maintained a log and records of control activities and performance
- monitored control activity costs, impact on property and effectiveness against planned objectives, which must include:
 - product, materials and resources requiring destruction
 - cost of plant, equipment and resources
- monitored and responded to health and safety of work team, including their mental health
- reported control activity outcomes to IP operations manager
- revised control activities following a review of performance
- communicated revisions to control activities to local control centre (LCC) according to IP operations procedures.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- standards and legislative requirements that guide development and implementation of IP control plan, contractual arrangements and control procedures, including:
 - emergency response plans relevant to the industry
 - nationally agreed standard operating procedures
- organising and the planning process, including:
 - operational work requirements
 - scheduling and planning work teams
 - basics of contracting and contractor management
 - identifying and acquiring resources
- impact of control activities on the environment and restoration
- resources required for control activities, including:
 - equipment
 - chemicals and materials required for control
 - vehicle movement, entry/exit points and security controls
 - containment and exclusion boundaries and fences
 - personal health and safety equipment
 - adequate budget and approvals processes
 - work teams
 - communications equipment and processes
- communication techniques when dealing with those involved in emergency response, including:
 - principles used for consulting and providing information
 - reporting procedures
 - interacting with and supervising work teams
 - techniques for motivating work team
- recognising and interacting with various stakeholders involved in an emergency response, including general public, farmers, growers and producers, and conservation land and water managers
- workplace health and safety when working in emergencies, including:
 - conducting risk assessments
 - working with staff and stakeholders under stressful emergency situations
- supervisory skills and monitoring practices, including:
 - measuring and reviewing work performance against standards
 - responding to work team performance issues
- statutory and workplace reporting requirements and purpose.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - skills must be demonstrated on an IP or in an environment that represents workplace conditions
- resources, equipment and materials:
 - tools and equipment as designated by the IP operation plan
 - personal protective equipment
 - treatments and chemicals required for controlling disease or pest incursion
- specifications:
 - specific workplace documents, policies, procedures and processes for control activities on an IP
 - specific safety data sheets for treatments and chemicals
 - workplace instructions for IP control activities
 - specific legislation and codes of practice for biosecurity
- relationships:
 - stakeholders
 - work team
 - IP operations manager.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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