



Australian Government

ACMGEN402 Advise on animal industry compliance and practices

Release: 1

ACMGEN402 Advise on animal industry compliance and practices

Modification History

Release	Comments
Release 1	This version released with ACM Animal Care and Management Training Package Version 4.0.

Application

This unit of competency describes the skills and knowledge required to provide advice to clients or carers on animal management, facilities and activities, and to manage workplace compliance within the relevant sector of the animal care and management industry.

This unit applies to individuals working in supervisory or expert level roles in a range of animal workplaces, including pet/aquarium shops, boarding/day care or mobile facilities, grooming or breeding establishments, animal training or wildlife and exhibited animal facilities. They work autonomously and apply specialist knowledge and skills to provide solutions for predictable and unpredictable problems.

All work must be carried out to comply with workplace procedures according to Commonwealth and state/territory health and safety and animal welfare regulations, legislation and standards that apply to the workplace.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Unit Sector

General Animal Care (GEN)

Elements and Performance Criteria

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Provide advice on	1.1 Assess needs of the client/carers and the animal

Elements	Performance Criteria
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
management of animals	1.2 Provide advice on behaviour and training for particular species and/or breeds 1.3 Provide advice on appropriate housing and equipment for animals to meet their physical, behavioural and social requirements 1.4 Discuss appropriate strategies for providing food and water for animals 1.5 Advise on care or referral of young, sick or injured animals and animals with other special requirements
2. Provide advice on animal facilities and activities	2.1 Investigate a range of facilities and services available to clients/carers relevant to workplace 2.2 Advise clients/carers on features of available facilities and/or activities for their own needs and/or animal requirements
3. Provide advice on legislative requirements	3.1 Provide advice on local, state/territory and animal legislative requirements relevant to sector and workplace 3.2 Provide advice on animal relocation options according to legislative requirements 3.3 Provide advice on transportation and quarantine requirements applicable to sector
4. Establish procedures and comply with relevant codes of practice and legislative requirements	4.1 Develop, document and promote policies and procedures for animal management, health and safety, and security relevant to sector and workplace 4.2 Advise clients/carers of workplace requirements relevant to animal health and welfare, and record and/or collect and store proof of compliance 4.3 Implement workplace procedures for interactions with clients/carers and their animals 4.4 Implement effective waste management strategies and environmentally sustainable work practices 4.5 Maintain animal records and/or records of advice or information provided to clients/carers
5. Manage external relationships	5.1 Liaise with and maintain relationships with veterinarians and other professionals as required in the workplace 5.2 Maintain relationships with suppliers, relevant industry associations and other stakeholders

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria.

Skill	Description
Reading	Interpret technical and complex terminology in companion animal compliance documents
Writing	Use accurate industry and regulatory terminology when completing records
Oral communication	- Use open-ended questions, active listening and paraphrasing to gather information - Provide accurate advice using language appropriate to the audience

Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
ACMGEN402 Advise on animal industry compliance and practices	ACMCAS401 Manage compliance in the companion animal industry	Title changed Changes to application, elements and performance criteria to ensure applicability to companion animals and other animal sectors Assessment requirements updated	Not equivalent

Links

Companion Volumes, including Implementation Guides, are available at VETNet: - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b75f4b23-54c9-4cc9-a5db-d3502d154103>

Assessment Requirements for ACMGEN402 Advise on animal industry compliance and practices

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Performance Evidence

An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.

There must be evidence that the individual has:

- researched and maintained current information on relevant legislation, regulations and codes of practice applicable to the animal sector or workplace for two of the following:
 - management of animal welfare (physical, behavioural and/or social requirements)
 - workplace health and safety
 - hygiene, infection control, quarantine
 - vaccine and parasite control
 - security (animal, facility or staff)
 - handling or transportation of animals
- developed at least two policies and two procedures for the workplace, selected from two of the areas above
- provided advice to at least three clients/carers about individual or animal requirements, and maintained accurate records for each
- communicated effectively with at least two external stakeholders on issues relating to animal care and management and compliance requirements.

Knowledge Evidence

An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:

- key requirements of Commonwealth, state/territory and local government legislation, regulations and codes of practice relating to animal care and management relevant to the workplace, including:
 - health and safety of workers
 - animal welfare
 - ownership or care of domestic/companion, native wildlife or exotic animals

- biosecurity
- transportation
- processes and techniques to develop policies and/or procedures based on legislation, regulations and codes of practice, for an individual workplace
- animal facilities and activities available to clients/carers
- external stakeholders, including:
 - veterinarians and/or other qualified professionals
 - product or equipment suppliers
 - relevant industry associations
- standards, guidelines and approaches to environmental sustainability relevant to the animal care industry.

Assessment Conditions

Assessment of the skills in this unit of competency must take place under the following conditions:

- physical conditions:
 - an animal care workplace or an environment that accurately represents workplace conditions
- specifications:
 - workplace policies, procedures, processes and/or forms
 - current Commonwealth, state/territory and local government legislation, regulations and codes of practice relating to animal care and management specified in the performance and knowledge evidence
- relationships:
 - clients/carers
 - external stakeholders.

Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards

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